



## 2020 – 2021 TRANSPORTATION APPLICATION

### **READ CAREFULLY & SIGN BEFORE COMPLETING APPLICATION FORM**

- **New Request for Regular Yellow Bus Service (one application per family)**
- **Change of school, including Elementary students moving to Junior High (and eligible for service)**
- **Starting grade 1 in 2020-21 (and eligible for service)**

1. Students must register for the Yellow Bus Service by completing a Transportation Application Form.
2. Students must be eligible for transportation.
3. Parents will be notified by their school if a student is not eligible for Regular Yellow Bus Service.
4. **Please provide an email address as you will be notified of changes through your email.**
5. **Contact your school to get your login and password to the Parent Portal** to view your child's bussing information.
6. **Route changes are in effective on Wednesdays.**
7. Routes are designed using the closest, safe stop locations (designated school bus zones, transit zones, future transit zones, far side of crosswalks, or far side of intersections)
8. Fixed routes are designed to travel on arterial, collector, and major roadways designated as transit routes. **Buses are not routed to travel down cul-de-sacs, crescent or go into parking lots or condo complexes.** Bus stop locations are at designated school bus zones, transit zones, future transit zones, far side of crosswalks or far side of intersections. ECSD uses a guideline of 400 meters for the furthest distance for a student to walk to a stop (which is approximately 4 blocks). For younger students in kindergarten to grade 2, wherever possible to do so safely, the stop may be moved closer.
9. **Parents are responsible to ensure their child's safety while getting to and from the bus.**
10. Requests for a different **AM** and **PM** transportation addresses may be accommodated if they are eligible and provided the address is consistent each day of the week.
11. Students must have a valid monthly or annual bus pass which can be purchased from their school.
12. Students should plan to arrive at their bus stops at least **5 minutes** before the scheduled time.
13. **Parents must ensure that alternate arrangements are in place in the event that the bus is missed.**
14. If road conditions make it unsafe for the yellow bus to travel to the designated stop, the stop may be temporarily relocated to a safe stop location until road conditions improve. In these circumstances, families are responsible to ensure their child's safety to and from the stop. Families will be notified by the bus carrier of this temporary stop change.
15. **Severe Weather Conditions** - Given the possible weather extremes in Edmonton, it is impossible to guarantee that buses will run on time. Parents are reminded to dress their children warmly for the cold weather and to ensure that their child knows to return home or to a pre-selected location if the bus does not show up on time. **Parents are advised to exercise their own discretion as to how long a student should wait for the bus.**
16. Parents should instruct their children in safety and the rules for riding school buses. A *Guide to Using Yellow Bus Services* is available from schools and on the **division website** at [www.ecsd.net](http://www.ecsd.net).
17. Use the **Transportation Change Form** for any changes (such as cancellation, change in address or contact information). This form is available at your child's school and/or the division website.
18. **Separate Transportation Forms** are required for **Kindergarten, 100 Voices, Curb Services (for Inclusive Programming and Inclusive Education programs)**. PLEASE CONTACT your School or Consultant.

**Return the completed application to your child's school or email to [transportationservices@ecsd.net](mailto:transportationservices@ecsd.net)**

**Deadline for Transportation Applications is May 22, 2020 to ensure transportation is set-up for the 1<sup>st</sup> day of school (September 2, 2020)** ➡

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**Kindergarten and Grade 1 students** – It is the responsibility of the parent to ensure that an adult or caregiver is at the drop-off location to meet the kindergarten or grade 1 student. If no one is available, the student will be returned to the school. **Kindergarten and grade 1 students cannot ride the bus until their name appears on the Detail Report.** Changes occur on Wednesdays. In signing this application, I understand and agree to the terms and conditions listed.

<b>PARENT/GUARDIAN SIGNATURE:</b>	<b>DATE:</b>
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### PARENT INFORMATION

Parent/Guardian LAST NAME:		Parent/Guardian FIRST NAME:	
HOME ADDRESS:	NW <span style="background-color: yellow;">or</span> SW	Edmonton AB	Postal Code
Apt #	Street Address		
HOME NUMBER:	CELL NUMBER:		

### PREFERRED CONTACT INFORMATION – notification when buses are delayed

PREFERRED PHONE #:	<b>EMAIL ADDRESS:</b> (print clearly)
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### STUDENT INFORMATION

<b>Student (1)</b> LAST NAME:	FIRST NAME:
SCHOOL:	START DATE FOR SERVICE: <input type="checkbox"/> First day of school <span style="background-color: yellow;">or</span> <span style="background-color: yellow;">Wednesday</span> _____
GRADE:	PROGRAM: <input type="checkbox"/> Regular <input type="checkbox"/> Cree <input type="checkbox"/> French <input type="checkbox"/> Italian <input type="checkbox"/> JFLA <input type="checkbox"/> Polish <input type="checkbox"/> Spanish <input type="checkbox"/> Ukrainian
<b>AM</b> (Pick-Up) (Please circle: Home Daycare Day Home) <b>PM</b> (Drop-Off) (Please circle: Home Daycare Day Home)	
PICK-UP Address:	DROP-OFF Address:
Contact Name:	Contact Name:
Contact Number: (    )	Contact Number: (    )

<b>Student (2)</b> LAST NAME:	FIRST NAME:
SCHOOL:	START DATE FOR SERVICE: <input type="checkbox"/> First day of school <span style="background-color: yellow;">or</span> <span style="background-color: yellow;">Wednesday</span> _____
GRADE:	PROGRAM: <input type="checkbox"/> Regular <input type="checkbox"/> Cree <input type="checkbox"/> French <input type="checkbox"/> Italian <input type="checkbox"/> JFLA <input type="checkbox"/> Polish <input type="checkbox"/> Spanish <input type="checkbox"/> Ukrainian
<b>AM</b> (Pick-Up) (Please circle: Home Daycare Day Home) <b>PM</b> (Drop-Off) (Please circle: Home Daycare Day Home)	
PICK-UP Address:	DROP-OFF Address:
Contact Name:	Contact Name:
Contact Number: (    )	Contact Number: (    )

### For Use by Transportation Services Office (Text Box Info)

Eligibility/Data Entry:	Not Eligible:
Stop in place on Route:	
New stop added on Route:	