

# ST. FRANCIS XAVIER CATHOLIC HIGH SCHOOL



9250 163 Street NW  
Edmonton, AB  
T5R 0A7  
Ph: 780-489-2571  
Fax: 780-486-2564



## CTS 2021-2022

COM TECH 10 – 3 Credits

Semester 2: February 1, 2022- June 28, 2022

EVELYN LIESNER | evelyn.liesner@ecsd.net

Google Classroom Code: **crcfxh6**

St. Francis Xavier High School acknowledges Treaty 6 territory—the ancestral and traditional territory of the Cree, Dene, Blackfoot, Saulteaux, Nakota Sioux, as well as the Métis. We acknowledge the many First Nations, Métis, and Inuit whose footsteps have marked these lands for generations. We are grateful for the traditional Knowledge Keepers and Elders who are still with us today and those who have gone before us. We recognize the land as an act of reconciliation and gratitude to those whose territory we reside on or are visiting.

### GENERAL OUTCOMES/ COURSE OVERVIEW / ASSESSMENT

Communications Technology, 'Comm Tech', falls within the Media, Design and Communication Arts (MDC) courses. The purpose of Comm Tech is for you to develop and apply important knowledge, skills and attitudes so you can create well designed and aesthetically effective communication solutions. No prerequisites are necessary. If you have already completed any of these modules, let your teacher know, as duplicate credits are not allowed.

Your completion of Comm Tech modules will enable you 1 credit per module. You will require 3 credits to pass this course. Your employment (job) skills are a critical component of your success. Attendance, punctuality, a strong work-ethic, time-management skills, and collegiality are essential skills for success in the work force and for success in this course.

Modules available in this course:

Individual Modules	Course Name	Description	Preq	Credit	Evaluation
--------------------	-------------	-------------	------	--------	------------



Introduction to Photography	Comm Tech 1205	Students develop essential skills in camera use with a focus on basic composition, set-up and an examination of exposure. Students operate a camera to capture images and produce final display proofs.	Comm Tech 1005	1	Assignments / projects /tests: <b>80%</b> Jobs Skills: <b>20%</b>
Photography - Exposure	Comm Tech 1215	Students learn the technical and creative uses of aperture, shutter speed and ISO, and demonstrate how combinations of the three elements give very different results. Students also discover how a correct exposure is obtained through the combination of shutter speed, aperture and ISO, which make up the photographic triangle.	Comm Tech 1005	1	Assignments / projects /tests: <b>80%</b> Jobs Skills: <b>20%</b>
Media	Comm Tech 1015	Students discover the impact of the media and develop fundamental skills to relay a message effectively using various forms of media; e.g., photography, print, Web, and audio or video production.	Comm Tech 1005	1	Assignments / projects /tests: <b>80%</b> Jobs Skills: <b>20%</b>
Visual Composition	Comm Tech 1005	Students learn to employ fundamental elements and principles of design for various media and gain a strong foundational multidisciplinary experience in preparation for other Communication Technology courses.	none	1	Assignments / projects /tests: <b>80%</b> Jobs Skills: <b>20%</b>

**\*Optional Credits:** Students are expected to complete a minimum of 3 course modules. However, interested students are encouraged to take on additional projects to meet the requirements of the optional modules. This will get students additional credits.

A credit is awarded based on successful completion (mark of 50% or better) for each module. **No credits will be awarded for a mark less than 50%.** If you score less than 50%, an incomplete will be shown on your report card at the end of the semester. Marks are available through PowerSchool. Each module is listed as its own class.

**Fees: \$10**

This fee is intended to cover the costs of materials and printer use.

**ASSESSMENT**

A wide range of assessment information is used in the development of a student's final grade. At St. Francis Xavier High School, individualized assessments provide specific information regarding student progress and overall performance in class. Student assessment may vary from student to student to adapt for differences in student needs, learning styles, preferences, and paces. It should also be noted that not all assignments are used to determine the final grade, and that scale factors may have been used to determine the weight of individual assignments.



**Employability Skills:** In anticipation of upcoming changes to the high school report card, the CTS department will also use formative assessment strategies as part of the overall evaluation process. Attendance, punctuality, work ethic, time management skills and other job skills will be assessed to encourage a strong entry into the work force.

### **COMPUTER/EQUIPMENT USE:**

All students registering at St. Francis Xavier High School are required to sign a document indicating an understanding of the responsible use of a computer within the school. Computer use will be immediately restricted for any student who in fact lacks this understanding.

Students are required to responsibly use computer equipment in the completion of their assignments in this course and to ensure that they follow all classroom procedures. Please consider that subsequent classes need to find and use well-maintained equipment.

### **PLAGIARISM**

We provide a Catholic education, where the Core Values of dignity, respect, fairness, personal and communal growth, loyalty, and honesty are the framework for all that we do. Within this Catholic education that St. Francis Xavier School provides, one of our main focuses is to encourage and facilitate the pursuit of knowledge and excellence in academics. To ensure that we attain this focus, all students at our school community are expected:

1. to meet the standards of individual integrity outlined in the policy;
2. to practice intellectual honesty in the process of acquiring and extending knowledge by improving their own personal academic competence, critical thinking, and self-evaluation.

Therefore, students who submit work not their own, take or copy answers from another student or source (cheating), provide answers to any assessment to another student (collusion), cheat during examinations, or use unauthorized means to obtain answers or complete work, after investigation by the teacher supervisor, are at risk of the following:

- First offense – May receive a zero for the assessment and a two-day suspension.
- Second offense – May receive a zero for the assessment and a three-day suspension.
- Third offense – May be removed from the class, further suspensions, or possible recommendation for expulsion.

Conditions surrounding the investigation will be considered and each situation will be dealt with on an individual basis. Review of the incident will first be conducted by the teacher and will then potentially involve additional staff (department head), administration, parents and the student(s) involved.

### **SCHOOL POLICIES**

St. Francis Xavier does not publish report cards. Parents and students are encouraged to keep up to date on Power School and contact their teacher if there are any issues.

At St. Francis Xavier, zeros may be administered for incomplete or absent work with the opportunity to rectify the mark with conversation with their teacher.

### **CELL PHONE POLICY**



Cellphones may be used in the classroom by the teacher invitation only. If the teacher deems the device is a distraction to the learning environment, the teacher reserves the right to ask that the phone be put away or to confiscate until the end of the class.

No cellphones shall be on a student's person during an assessment and should be put on mute in their bag. A zero will be awarded if the device was used for cheating.

## **CLASSROOM POLICY & MISSED ASSIGNMENT POLICY**

**Absences:** Attendance is extremely important in CTS courses. The objectives taught in studio and computer labs are often difficult to make up. Missing a class may mean that course requirements have not been met and credit **will not** be given. **It is the student's responsibility to contact the teacher immediately following an absence** and ensure that arrangements to fulfill course requirements are made up immediately following an absence. Should a student be back at school the day before a class meets, the student must discuss the absence with the teacher prior to the scheduled class.

**Late to Class:** Do not be late. Arriving late for class will result in lost marks for workplace skills - thus a lower grade. That being said, the classroom door is always open so even if you are late, please come to class. There is no benefit to being absent. More than three absences will result in a phone call home. 6 absences will involve you with administration, and 9 absences will result in you being removed from the course.

**Right to Learn:** In this class, **all students** have the right to learn. To do so means that everyone works toward creating a climate that is positive and productive. No student has the right to choose behaviour that infringes upon the rights of others. Be respectful of your teacher, classmates, the tools and materials, and other students' work!

**Here's to your successful completion of Comm Tech 10!**

♥ Ms. Liesner

