

**Parents must have their own Parent PowerSchool Account because parents have additional features that students do not have such as the ability to pay any fees.**

The image shows two side-by-side screenshots from the PowerSchool website. The left screenshot is the 'Welcome to the PowerSchool Parent/Student Portal' page for Edmonton Catholic Schools. It provides the URL <https://powerschool.ecsd.net/> and instructions for parents to create an account. It includes a 'Please Note' section stating that parents can link multiple children to one account and that the same Parent AccessID and Password are used for all children. The parent's name is listed as Jane Smith, with a Parent AccessID of Smith6HE and a Parent Access Password of 9BCPMQ. The right screenshot is titled 'How to Create a Parent PowerSchool Account'. It explains that PowerSchool is a secure website for attendance, grades, and fees. It provides the URL <https://powerschool.ecsd.net/> and a 'Create Account' button. Below this is a 'Create Parent Account' form with fields for First Name, Last Name, Email, Desired Username, Password, and Re-enter Password. Red boxes highlight the Email and Desired Username fields with explanatory text: 'Each parent account must use a unique email address' and 'The username is what you will use to log-in to PowerSchool once you've created an account.' Below the form is a 'Link Students to Account' section with a text box for entering student information.

**Welcome to the PowerSchool Parent/Student Portal**  
EDMONTON CATHOLIC SCHOOLS  
<https://powerschool.ecsd.net/>

Welcome to Edmonton Catholic Schools' PowerSchool parent and student portal. This secure website allows parents and students to access attendance and student information.

Type <https://powerschool.ecsd.net/> in the address field of your internet browser then click on the "Create Account" button. Once you have entered the required parent information, you will then need to enter the **Parent AccessID** and **Parent Access Password** provided below to link your child to your account.

**Please Note:** You can now link multiple children to one account. PowerSchool will also now allow multi-user accounts. This means that parents can create their own accounts and link their children to them. The same Parent AccessID and Parent Access Code is used.

Students do not need to create a new account.

To the Parent/Guardian of: **Jane Smith**

Parent AccessID: **Smith6HE**  
Parent Access Password: **9BCPMQ**

### How to Create a Parent PowerSchool Account

PowerSchool is a secure website that allows students and parents access to student attendance records, grades, school fees, and other information.

In your internet browser go to the following website address: <https://powerschool.ecsd.net/>

Click on **Create Account** and enter the information required below:

#### Create Parent Account

First Name	<input type="text" value="Parent's first name"/>	
Last Name	<input type="text" value="Parent's last name"/>	
Email	<input type="text" value="Parent's email address"/>	Each parent account must use a unique email address
Desired Username	<input type="text" value="Unique parent username"/>	The username is what you will use to log-in to PowerSchool once you've created an account.
Password	<input type="password" value="password"/>	
Re-enter Password	<input type="password" value="password"/>	

Password must:  
•Be at least 6 characters long

#### Link Students to Account

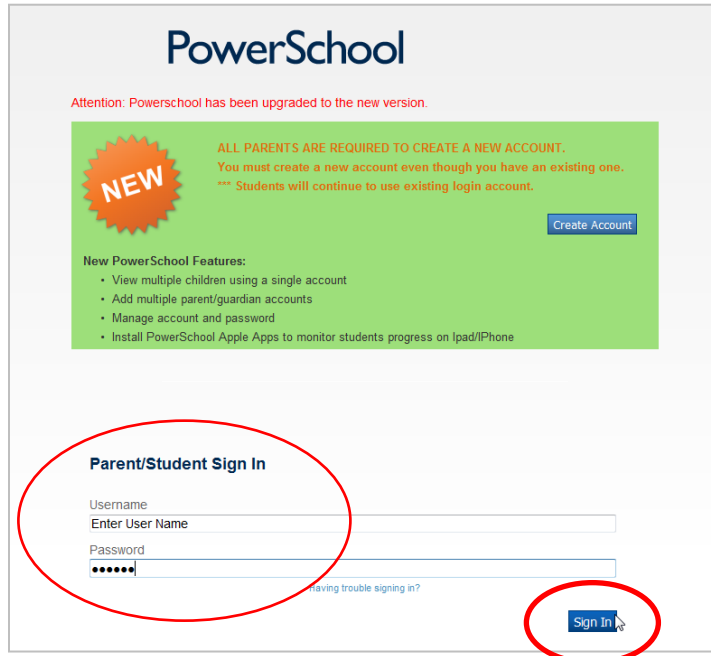
Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

Once you have this set up, you log in to PowerSchool using the Username and Password that you just created...

[Follow steps below]


# PowerSchool On-Line Payments


1. Log in to PowerSchool at: <https://powerschool.ecsd.net/public/>

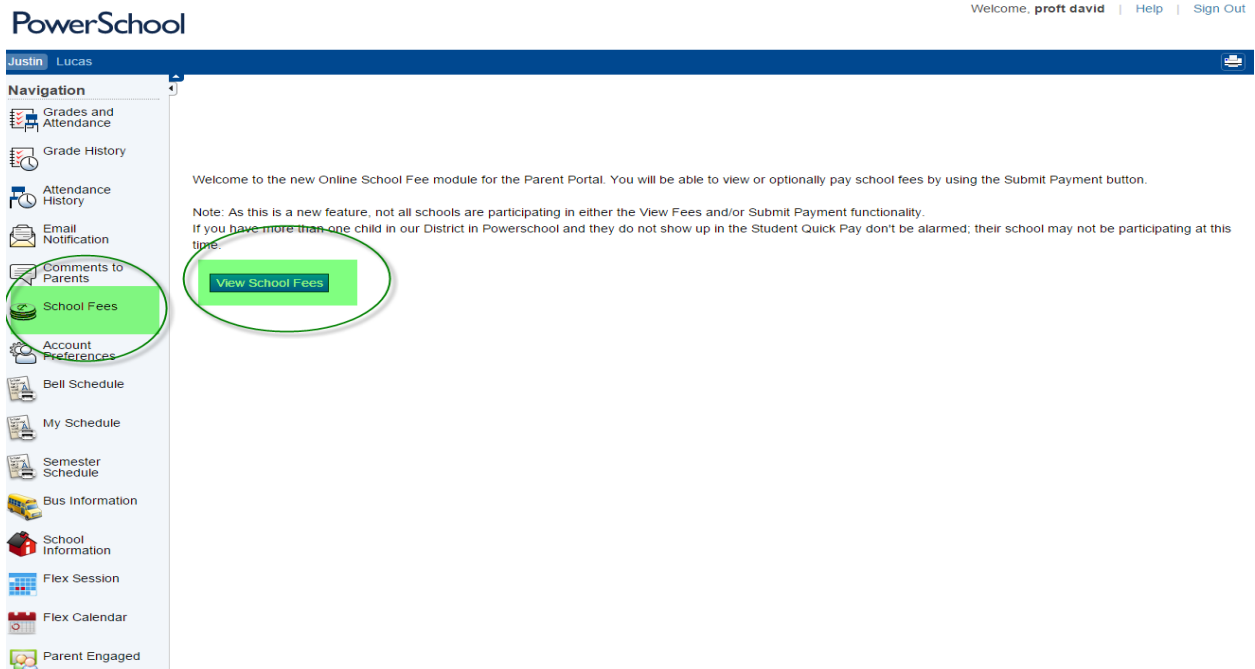


The image shows the PowerSchool login page. At the top, it says "PowerSchool" and "Attention: Powerschool has been upgraded to the new version." Below this is a green box with a "NEW" starburst that says "ALL PARENTS ARE REQUIRED TO CREATE A NEW ACCOUNT. You must create a new account even though you have an existing one. \*\*\* Students will continue to use existing login account." There is a "Create Account" button. Below the green box is the "Parent/Student Sign In" section, which is circled in red. It contains fields for "Username" (with the placeholder "Enter User Name") and "Password" (with masked characters "\*\*\*\*\*"). There is a "Sign In" button at the bottom right of the form, also circled in red. A link "Having trouble signing in?" is visible below the password field.

2. Enter your **Username** and **Password** in the 'Parent/Student Sign In'

3. Click on 

4. Select 'School Fees' from the Navigation Menu and then click on  to connect to the Student Quick Pay website.



The image shows the PowerSchool dashboard. At the top right, it says "Welcome, profit david | Help | Sign Out". Below this is a navigation menu on the left side. The "School Fees" option is highlighted in green and circled in green. In the main content area, there is a "View School Fees" button, also highlighted in green and circled in green. The main content area contains a welcome message: "Welcome to the new Online School Fee module for the Parent Portal. You will be able to view or optionally pay school fees by using the Submit Payment button." Below this is a note: "Note: As this is a new feature, not all schools are participating in either the View Fees and/or Submit Payment functionality. If you have more than one child in our District in Powerschool and they do not show up in the Student Quick Pay don't be alarmed; their school may not be participating at this time."

Select the Student's tab to view itemized fee details. You can make full or partial payments by entering the amount you want to pay. Your balances will show the adjustments.

https://www.studentquickpay.com/ECSD/MyAccount/Main.aspx - Windows Internet Explorer

EDMONTON CATHOLIC SCHOOLS

CART \$0.00

View Cart +  
Checkout +

Summary Adrian

**SUMMARY**  
To pay your fees, **click on each student's tab**, and click **Add to Cart** on the items you want to pay now. This will add them to your "cart" for payment. To review or remove items from your cart, click **View Cart**. When complete, click **Checkout** to make your payment.

Student ID	Name	Grade	School	Due
1234567	Adrian Sample	7	Father Michael Troy Junior High School	\$250.00

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Privacy Policy Terms and Conditions Refund Policy

Trustwave Trusted Commerce Click to Validate

VeriSign Trusted VERIFY

5. Click to Add specific items to the Cart or choose to Add ALL at once

EDMONTON CATHOLIC SCHOOLS

CART \$0.00

View Cart +  
Checkout +

Summary Adrian

**Adrian Sample**  
1234567 Grade: 7

	SCHOOL FEES	ADDITIONAL ITEMS	TOTAL DUE
	\$0.00	\$0.00	\$0.00

[School Fees Due Now](#) [Future Charges](#) [Paid](#)

	Due Now	
Student Handbook (Agenda)	\$15.00	16-Aug-2012
Fitness	\$10.00	16-Aug-2012
General Fees	\$50.00	16-Aug-2012
Student Council	\$15.00	16-Aug-2012
TBR	\$70.00	16-Aug-2012
Retreat Fieldtrip - Gr. 7	\$15.00	16-Aug-2012
Yearbook	\$15.00	16-Aug-2012
Multi option Gr 7	\$60.00	16-Aug-2012
<b>Total Due:</b>	<b>\$250.00</b>	

**Additional Items**

Once selected, View Cart or proceed to Checkout

EDMONTON CATHOLIC SCHOOLS

CART \$250.00

View Cart

Checkout

Summary Adrian

Adrian Sample  
1234567 Grade: 7

	SCHOOL FEES	ADDITIONAL ITEMS	TOTAL DUE
	\$250.00	\$0.00	\$250.00

[School Fees Due Now](#) [Future Charges](#) [Paid](#)

Due Now

Item	Amount	Date	Status
Student Handbook (Agenda)	\$15.00	16-Aug-2012	In Cart
Fitness	\$10.00	16-Aug-2012	In Cart
General Fees	\$50.00	16-Aug-2012	In Cart
Student Council	\$15.00	16-Aug-2012	In Cart
TBR	\$70.00	16-Aug-2012	In Cart
Retreat Fieldtrip - Gr. 7	\$15.00	16-Aug-2012	In Cart
Yearbook	\$15.00	16-Aug-2012	In Cart
Multi option Gr 7	\$60.00	16-Aug-2012	In Cart
<b>Total Due:</b>	<b>\$250.00</b>		

Additional Items

## 6. Enter the credit card information and Submit Payment

EDMONTON CATHOLIC SCHOOLS

Adam Sample

Due Pay

Item	Due	Pay
<b>2014/2015</b>		
<b>Bus Pass</b>		\$47.00
June ETS reg	\$47.00	\$47.00
<b>Student Total:</b>		<b>\$47.00</b>
<b>Payment Amount:</b>		<b>\$47.00</b>

Choose Payment Type:

Manage Saved Cards

Credit Card

INTERAC® Online

Pay by Credit Card

VISA VISA VISA DEBIT PREPAID MasterCard DISCOVER

Cardholder Name: John Sample

Credit Card Number: 4550123456789

Expiration Date: 01 (Jan) / 2014

CVD (# on back of card):

Payment Amount: \$47.00 CDN

Cancel Submit Payment

Please note you can also pay by Debit card.



Payment Details

Choose Payment Type:

Manage Saved Cards

Credit Card

INTERAC® Online

Pay Using the INTERAC Online Service



The INTERAC Online Service Service will immediately debit your online banking account for the total amount of your purchase. When you place your order, you will be transferred to your online banking website for payment.

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[Learn More](#)

Payment Amount: \$30.00 CDN

Cancel

Submit Payment

Adam Sample

Due Pay

Additional Items \$30.00

Form In Cart - Submit Payment / Confirm:

Grad 2015 Commencement Ceremony		
Grad Commencement Ceremony	\$10.00	\$10.00
Grad Commencement Ceremony	\$10.00	\$10.00
Grad Commencement Ceremony	\$10.00	\$10.00

Student Total: \$30.00

Payment Amount: \$30.00

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[Refund Policy](#) [Terms and Conditions](#) [Privacy Policy](#)

FRANÇAIS



PAYMENT DETAILS

HELP

PAY TO Edmonton Catholic School  
INVOICE NO 61 [redacted] 53  
AMOUNT CAD30.00



Click to choose your Financial Institution:



RBC Royal Bank



... or a credit union in:

... select province or territory ...

...select credit union ...

To cancel and return to Edmonton Catholic School:

Acxsys Corporation ("Acxsys") owns and operates the INTERAC® Online payment service (the "Service"). Acxsys does not charge any fees to cardholders for the use of the Service. Acxsys does not control and is not responsible or liable for any exchange rates or currency conversion rates. Additional service fees, currency conversion fees or other fees may apply and may be charged by your financial institution. Please contact your financial institution for additional details.