

## St. Paul School Council Meeting Minutes

Wednesday, November 24, 2021 at 6:30pm via TEAMS

**Administration:** Crystal Jones (Principal), Kerry Carr-Jeschke (Vice-Principal)

**Attendees:** Ryan Sporns, Christine DeRose, Nicole Sehn, Dusica Radojicic, Teryl Sporns, Jenelle Gartner, Miranda Jones, Jenna Sdao, Kristie Edwardsen, Anne Nicholson, Alicia Dmytruk, Gillian Wright, Melissa Delancey, Heidi Paranych, Monique, Kathy G., Jenna Sdao, Robin S., Erin Kirby, Crystal Jordan

1. Call to Order at 6:30 – Ryan Sporns
  - Prayer – Nicole Sehn
  - Treaty 6 – Crystal Jones with help from students in recorded video
2. Approval of Agenda and Minutes – Ryan Sporns
  - Approval of Agenda (November 24, 2021)
    - i. Motion: Miranda Jones; Seconded: Nicole Sehn. Approved.
  - Approval of Minutes (September 22, 2021)
    - i. Motion: Janelle Gartner; Seconded: Melissa Delancey. Approved.
3. Nominations and vote of 2021-2022 SAC Executive – Ryan Sporns
  - Secretary Position: Vacant - Treasurer to take minutes of November 24, 2021 meeting.
  - Directors at Large - see section #5 - New Business
4. Administration Report – Crystal Jones
  - Covid Protocol Update – all protocols are still being followed that were implemented at the beginning of the year. Health Questionnaire etc. Vaccine status will be checked for visitors entering the school.
  - Standards of Student dress – discussed last year with Gina. The division goal is to implement a new Administrative Procedure early in the new year.
  - Alberta School Council Engagement Grant - \$500 to be spent on workshops for parents. Please provide feedback to Crystal if you have ideas.
  - Assurance – All school jurisdictions in the Province of Alberta are undertaking a shift in the way that they plan and report to their stakeholders through the Assurance Framework – St. Paul Assurance Dashboard: <https://datavisualizationpublic.ecsd.net/Home/Index?SchoolId=8225>
  - Server Room Update & St. Paul Renovation (2022). New Central Server Room, Upgrade Cabling to improve Wi-Fi. As technology changes, St. Paul is improving what is currently there. Custodial office will become server room. The custodial office will be relocated to the back of the school. A feature wall will be brought in during the renovation. Once the budget is approved by the division, more details will be shared. Renovation to be completed by September 2022.
  - St. Paul – Update



### Big Rocks

1. Mental Health & Wellness
  1. St. Paul Grade 5 & 6 Leadership Group
  2. EDIAR – survey to students (4-6), staff and parents
  3. Teacher Leads (Mental Health, Environment, & TRC lead)
2. Literacy & Numeracy
  1. Interventionist Teacher (Grades 2 & 3)
  2. Staff Professional Learning Days
    - Nov 22, 2021- Literacy
    - December 2, 2021 - Numeracy
3. Assessment
  1. Ongoing reporting – please check parent portal often
    - Demo of Learning/ Parent Teacher Interviews were a huge success with 80% turnout and bookings!
  2. No Summary Report
  3. June – final
4. Increasing Student Agency
  1. Social Justice Initiatives
    - Gianna Centre Staff Project (August/ September)
    - Jasper Place Resource Centre Food Drive (October)
    - Dreams Builders Movie Morning (November)
    - A “Tree of Need” Christmas Project (December)
  2. Student clubs
    - Mental Health Leadership Club
    - Milk Sales Club
    - Intramurals

- **Mental Health:** [https://sbecsdstor.blob.core.windows.net/docs/9115d70a-5ccc-4a1f-8273-a4176310f7a1\\_ECSMENTALHEALTHBROCH1920.pdf](https://sbecsdstor.blob.core.windows.net/docs/9115d70a-5ccc-4a1f-8273-a4176310f7a1_ECSMENTALHEALTHBROCH1920.pdf) , <https://www.ecsd.net/page/17704/equity-diversity-inclusion-and-anti-racism>
- **Calendar of Events (Nov, Dec, Jan)**

November	December	January
11 Remembrance Day	9 Outdoor Christmas Concert	4 Return form Break
12-15 Fall Break	14 Advent Mass Virtual	18 School Council Meeting @ 6:30 pm
17 Demonstration of Learning	16 PJ Day & Pancake Breakfast/ Full Day of Classes	
18 Dreams Builders Movie Morning	20 – Jan 3 Christmas Break	
23 FitSet Ninja Residency		
24 School Council Meeting @ 6:30 pm		
28 First Sunday of Advent		

- **Christmas Events:**
  - St. Paul Giving Trees 2021 – St. Paul students want to help families in need in our community. St. Paul will work with The Jasper Place Family Resource Centre. Every home room will have a giving tree. Each class will have a different theme. Kinder (The Mitten Tree), Grade 1 (The Toy Tree for ages 4-7), Grade 2/3 (Toiletry Tree), Grade 3 (Canned and Boxed (food) Goods Tree), Grade 4 (The Toy Tree for ages 8-12), Grade 5 (The Baby Item Tree), Grade 6 (The Cozy Tree).
  - In need of artificial trees – to borrow – for the month of December (4-5 feet).
- St. Paul School – 12 Days of Christmas – will start on December 1, 2021 (Red & Green Day), Dec 2 (Christmas Quiz), Dec 3 (Giving Tree Blitz), Dec 6 (Christmas Kindness Notes), Dec 7 (Wear a Santa Hat/Reindeer Antler Day), Dec 8 (Candy Cane Hunt), Dec 9 (Christmas Card Creation for Jasper Place Center), Dec 10 (Make Name Snowflakes), Dec 13 (Christmas Around the World), Dec 14 (Christmas Sweater Day), Dec 15 (Door Decorating), Dec 16 (Christmas Jammie Day).
- Outdoor Christmas Concert – December 9<sup>th</sup>, 2021 at 6:00pm – Dress warm and bring a lawn chair. Hot beverages will be available. Hopefully the weather will cooperate – a program has been created and each class will perform. If you have a portable heater, please contact Admin.
- Art Cards by Kids Fundraiser – Students have been working on artwork for Christmas Cards. Samples will be coming to the school – please check backpacks next week as they will be sent home. Can be ordered online [www.artcardsbykids.com](http://www.artcardsbykids.com) – can be purchased in bundles. Contact Mrs. Carr-Jeschke with any questions.

## 5. Old Business – Ryan Sporns

- SSC Bylaws & SPAA Procedures

### Key Points:

1. Old/outdated bylaws
2. Separate the SSC from the SPAA
3. More effective/efficient voting/governance model

### Next Steps:

- Transition from the old to new

## SAC VS. SAA – WHAT'S THE DIFFERENCE?

### St. Paul School Council (SSC) Operating Procedures – NEW!

- Governed by the Alberta School Act & Regulations
- Represent parents perspective and provide advice to St. Paul administration
  - School philosophy, mission, vision, policies, improvement plans, programs, direction, budget allocation
- Support special events that will support and enhance student learning
- Has no budget/treasurer
- Voting/governance based on encouraging consensus - governed by attendance at meetings

### St. Paul Parents Advisory Association (SPAA) By Laws – NEW!

- Governed by Corporation Acts & Regulations – registered corporation
- Represents fundraising and financial support to St. Paul SAC
- Carries the budget and spending decisions – has a treasurer
- Voting/governance based on encouraging consensus - governed by elected representatives

## ELECTION OF NEW ADDITIONAL BOARD MEMBERS

Secretary – Both SSC & SPAA

Casino Chair – SPAA

Vacant (Fundraising Chair) – SPAA

Vacant (committee) – SPAA

Div. 1 (K-2) Representative – SPAA

Div. 2 (3-6) Representative – SPAA

- Looking for volunteers for Directors at Large –
  - Directors at Large: Nominate Jenna Sdao, Miranda Jones & Heidi Paranych
    - Nominated by & Motion: Nicole Sehn; Seconded: Gillian Wright. Approved.

## 6. New Business

- Committee Reports:
- Casino Report/Review (Heidi Paranych): 22 More volunteers are required – Sunday, March 6<sup>th</sup> & Monday, March 7<sup>th</sup>, 2022. Heidi modified the way that the casino was set up. Every position is approximately 6 hours – not as long as in previous years. Using sign-up genius to select a spot to volunteer. Both day and night shifts still available.
- Fundraising Update (Miranda Jones): Several of parents & family placed orders for fundscrip fundraiser – approximately \$1800 raised.
- Staff Appreciation (Ryan Sporns): Something small to be planned for November. A date has not been chosen for the additional event.
- Pancake Breakfast (Teryl Sporns): Kids will receive a pancake breakfast and will create a placemat.
- Healthy Hunger (Miranda Jones): Grade 6 students enjoying the role of distributing the lunches. Kids and parents are happy with the program. If you have any ideas for lunches, please contact Miranda.
- Plant Fundraiser (Jenna Sdao): Estimate of \$250 will be made on this fundraiser. Should be received December 9<sup>th</sup> at the school.
- Environmental Enhancement Committee (Kristie Edwardsen): Special thank you to Mrs. Nicholson for the cleaning of the front of the school.
- School Budget Requests: overview by Christine DeRose. Vote in Association Meeting.

St. Paul Parent Advisory Association (Casino)		
Balance \$20,520.96 (October 29, 2021) Requirement to spend funds prior to next casino (ie. By end of 2021/2022 school year)		
2021-2022 Funding Requests		
Request	Budgeted Amount	Date Approved
General Field Trips \$40/student 169 Students	\$ 6,760.00	22 Sep 2021
Resources (Teacher Wishlist)	\$ 3,000.00	-
Technology Top Up	\$ 2,000.00	-
Specialized Field Trips	\$ 5,000.00	-
School Residency	\$ 3,740.00	-
Casino Advisor Fees	\$ 2,600.00	-

St. Paul Parent Advisory Association (Parent Raised Funds) (General Account)		
Balance \$20 901.60 (October 29, 2021)		
2021-2022 Funding Requests		
Request	Budgeted Amount	Date Approved
19 Islands Living Wall & Fish Tank Maintenance	\$3,780.00	22 Sep 2021
Staff Appreciation	\$ 500.00	-
Christmas Concert Décor	\$ 500.00	-
Pancake Breakfast	\$ 1,000.00	-
Shrove Tuesday	\$ 1,000.00	-
Social Justice	\$ 1,000.00	-
Fun Day Lunch	\$ 600.00	-
Craft Allowance (\$7/per student)	\$ 1,083.00	-

## 7. Adjournment at 7:42 pm – Ryan Sporns

- Motion to Adjourn: Alicia Dmytruk; Seconded: Gillian Second. Approved.

Next School Council Meeting: January 18, 2022

**St. Paul Parent Advisory Association Meeting Minutes**

**Wednesday, November 24, 2021 – following School Council Meeting via TEAMS**

**Administration:** Crystal Jones (Principal), Kerry Carr-Jeschke (Vice-Principal)

**Attendees:** Ryan Sporns, Christine DeRose, Nicole Sehn, Miranda Jones, Jenna Sdao, Heidi Paranych

1. Call to Order at 7:43 – Ryan Sporns
  
2. Approval of Agenda and Minutes – Ryan Sporns
  - Approval of Minutes (September 22, 2021)
    - i. Motion: Ryan Sporns; Seconded: Miranda Jones. Approved.
  - Approval of Agenda (November 24, 2021)
    - i. Motion: Ryan Sporns; Seconded: Heidi Paranych. Approved
  
3. Voting of School Requests – Ryan Sporns
  - Casino Account Budgeted Requests
    - i. Motion: Miranda Jones; Seconded: Jenna Sdao. Approved.
  - General Account Budgeted Requests
    - i. Motion: Ryan Sporns; Seconded: Miranda Jones. Approved

St. Paul Parent Advisory Association (Casino) Balance \$20,520.96 (October 29, 2021) Requirement to spend funds prior to next casino (ie. By end of 2021/2022 school year)		
2021-2022 Funding Requests		
Request	Budgeted Amount	Date Approved
General Field Trips \$40/student 169 Students	\$ 6,760.00	22 Sep 2021
Resources (Teacher Wishlist)	\$ 3,000.00	24 Nov 2021
Technology top up	\$ 2,000.00	24 Nov 2021
Specialized Field Trips	\$ 5,000.00	24 Nov 2021
School Residency	\$ 3,740.00	24 Nov 2021
Casino Advisor Fees	\$ 2,600.00	24 Nov 2021

St. Paul Parent Advisory Association (Parent Raised Funds) (General Account) Balance \$20 901.60 (October 29, 2021)		
2021-2022 Funding Requests		
Request	Budgeted Amount	Date Approved
19 Islands Living Wall & Fish Tank Maintenance	\$3,780.00	22 Sep 2021
Staff Appreciation	\$ 500.00	24 Nov 2021
Christmas Concert Décor	\$ 500.00	24 Nov 2021
Pancake Breakfast	\$ 1,000.00	24 Nov 2021
Shrove Tuesday	\$ 1,000.00	24 Nov 2021
Social Justice	\$ 1,000.00	24 Nov 2021
Fun Day Lunch	\$ 600.00	24 Nov 2021
Craft Allowance (\$7/per student)	\$ 1,083.00	24 Nov 2021

4. Adjournment at 8:05 pm – Ryan Sporns
  - Motion to Adjourn: Christine DeRose; Seconded: Heidi Paranych. Approved.