

April 7, 2021

Dear Parents and Guardians,

As we approach the last few months of Grade 12, and although we are in a unique time with the Pandemic, we continue to track all information for our students so that they meet the Alberta Education requirements for high school graduation. These requirements have been shared with students since September, but we want to email a reminder now, as we will post our First Graduation List on Friday, April 23<sup>rd</sup>, 2021.

This first list will indicate all students who will receive a high school diploma based on their current completion/projected completion of courses. If your child's name is **NOT** on that April 23<sup>rd</sup> list, one or more of the following three reasons may be the cause of exclusion from that list. I would ask you, or your child, to first contact Ms. King at AOB at 780-466-3161 to confirm if your child is on the graduation list. If they are not, our Graduation Coach, Mrs. Page can confirm the specific details of what may be missing. We will post a second list in approximately two weeks that will then have the updated and final Grad List.

1. All courses required to graduate, including religion, are completed OR you are registered in those courses AND you are passing them. Any course you are taking by module through AOB, PASS, or REV on-line must have confirmation from that teacher of completion by May 1<sup>st</sup>, 2021. Here are the detailed requirements.

**High School Diploma Requirements:**

- 30 level English
- 30 level Social
- 20 level Mathematics
- 10 credits in Science
- Physical Education 10 (3 credits)
- Career and Life Management (CALM)
  - 10 credits in any combination from: CTS, Fine Arts, Physical Education 20/30 Religion 15/25/35 and Religions of the World, RAP courses, K and E courses
  - 10 additional credits at the 30 level NOT INCLUDING English and Social-Work Experience 35, 30 level courses- Biology 30, Math 30-2, Advanced level CTS courses at the 3000 level, like Foods 30

2. Green books are required for graduation. If you have yet to hand in your green book, you must do so ASAP! Green books must be submitted at the school to Mrs. Page.

3. All school fees including the graduation fee must be paid. Questions regarding school fees should be directed to Laurie Shimoda, Business Manager, at the following email address: [Laurel.Shimoda@ecsd.net](mailto:Laurel.Shimoda@ecsd.net). If you have any further questions regarding graduation status, please contact Mrs. Page at the following email address: [Sandra.Eberhardt@ecsd.net](mailto:Sandra.Eberhardt@ecsd.net).