



August 2021

Dear Student and Parent/Guardian:

Thank you for choosing Austin O'Brien Catholic High School. We welcome all of our new students and we look forward to working with you and your family as you take these new steps in high school. To our returning students, we are excited to continue to improve the learning experience for you and we will rely on your participation as the year unfolds to make our school better. Austin O'Brien has an outstanding reputation in academics, athletics, fine arts, and extra curricular activities. We will continue to make our school the best environment by offering you many opportunities to be successful!

In order to start the year off, please note the start up procedures that follow. **These procedures are different from last year**, but I would especially ask all of our students/families to read through the details carefully and try to adhere to the dates and times scheduled for your start up. [Please Note: Every parent will be expected to log on to PowerSchool as all communication, payments, and student progress are accessed through PowerSchool.](#)

We will continue to use the PowerSchool online payment system that will reduce registration times and allow you greater flexibility in the start up registration. This is a very secure payment format and we encourage you to use it prior to your arrival at AOB. You can pay all school fees in advance to expedite your time during registration.

Attached to this email you will find:

- Steps to Register at Austin O'Brien
- Information on Fees
- PowerSchool Parent Login Information
- Log in to PowerSchool to see Student's Schedule
- Online Payment Information
- Lifetouch Picture Package Information
- How to Change Student's Schedule Information
- Extra's (Football Informtaion/Locker zone map)

Please review the pages attached to make your September start up as smooth as possible.

There are four steps required for start up registration but you may be able to skip some of the steps. We take our guidance regarding COVID 19 procedures from Alberta Health Services, Alberta Education, and the division. As a result the following may change with the direction we receive. Please check [our school webpage](#) for more details. Prior to beginning the registration process, all students and their families entering AOB must wear a mask and hand sanitize. Hand sanitizer will be provided by the school. We appreciate your support of our efforts to keep you and your family safe and healthy. Detailed information is provided to help you know what is required at each step of the start up registration process.

Austin O'Brien Website

Your journey through High School as a parent or a student will be incredibly fast. You do not want to miss out on anything. Our AOB website is a critical part in how we communicate and advertise events at our school. Grad year in itself has so many important dates and activities through out the year. Please check it out daily or weekly! austinobrien@ecsd.net

REGISTRATION STEPS:

- Step one:** Course changes (only if necessary)
Step two: Start up Registration Table/Powerschool Log in/Payment
Step three: School ID picture (New Website to order photos)
Step four: ETS Trip Planner

LOCATION:

- Book On Line
Gym
Gym
Home

NOTE: lockers and Text books will be given during class time the first week of school

Please mark on your calendar the date for your start up registration. If you follow the times listed below, we are hoping to have you registered and departing from the school in less than a half hour! **If you do decide to come at an alternate time, your registration times will increase.**

Grades and Times for Registration:

Grade 11 and Grade 12 students will register on **Thursday, August 26th**; surnames **A-M registering from 9 am to 12 pm**; surnames **N-Z from 12 pm to 3:00 pm**.

Grade 10 students will register on **Friday, August 27th**; surnames **A-M registering from 9 am to 12 pm**; surnames **N-Z from 12 pm to 3:00 pm**.

Please note:

- **Grade 10 Students** begin classes on **Wednesday, September 1st**. The start time is 8:20 am. Dismissal time is 2:48 pm.
- **Grade 11 and 12 Students** begin classes on **Thursday, September 2nd**. The start time is 8:20 am. Dismissal time is 11:59 am. (Grade 10 students will also be present at school on this day.)
- **Text books and Lockers** will be distributed to individual classes during the first week of classes.

Student Information: All student information is accessible through PowerSchool. This allows for easy daily access to Fees, Attendance, Teacher Gradebooks, and the School Bulletins. If you do not have Powerschool access yet, please follow the information on the Powerschool parent sheet or call our school office AFTER August 17th and we will be able to help you gain this access. School newsletters and announcements are sent using the parent email. This will be the primary method of communicating student progress throughout the year. **Parents and guardians are responsible to ensure that they are receiving emails which are typically sent out weekly. Parents and guardians are asked to call the school at 780-466-3161 they are not receiving the weekly emails.**

If you have any questions or concerns please contact the school starting Tuesday, August 17th or check out our website: <https://www.ecsd.net/8402>. We look forward to meeting you on our Registration Days.

Sincerely,

Dr. Susan Coates
Principal
Austin O'Brien Catholic High School