



EDMONTON CATHOLIC SCHOOLS

OFF CAMPUS EDUCATION EMPLOYER EVALUATION

St. Oscar Romero School

Student

Al Cairo

School

Coordinator

Employer

Evaluator

Position

Please rate the student as you would a new worker by checking the appropriate box. Description of employability skills are described below.

E • Excellent S • Satisfactory N • Needs Improvement

EMPLOYABILITY SKILLS	E	S	N	COMMENTS
Attendance				
Punctuality				
Attitude				
Responsibility				
Ability to follow instructions				
Accuracy and quality of work				
Oral communication				
Self-motivation				
Safety awareness				

DESCRIPTION OF EMPLOYABILITY SKILLS

- | | |
|--------------------------------|---|
| Attendance | • is present |
| Punctuality | • arrives on time at the worksite |
| Attitude | • exhibits positive behavior |
| Responsibility | • is willing to perform tasks as directed |
| Ability to follow instructions | • is able to perform tasks as directed |
| Accuracy and quality of work | • tasks are completed well |
| Oral communication | • is able to communicate with others verbally |
| Self-motivation | • shows initiative and resourcefulness toward job |
| Safety awareness | • takes precautions for safety of self and others |

Date

Student

Employer/Evaluator

Program Coordinator