



EDMONTON
CATHOLIC SCHOOLS

St. Oscar Romero High School

Re-entry Plan

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St. Oscar Romero High School Re-entry Plan

The purpose of this document is to provide parents, students, and stakeholders with information specific to St. Oscar Romero High School, as we prepare to enter the 2020/2021 school year. Our Division has also prepared a general, high level Division plan for parents, the *Parent Re-Entry Plan*, which can be accessed [here](#), and on the ECSD website. We ask that you thoroughly read and become familiar with both documents.

Learning in ECSD

In Edmonton Catholic Schools, we will remain adaptable and flexible in our learning environments to ensure adherence to guidance from Alberta Education and the Chief Medical Officer of Health, while maintaining the integrity of programming as much as is practicable.

Student and Staff Health

Parents and caregivers must assess their child daily for symptoms of common cold, influenza, COVID-19, or other infectious respiratory disease before sending them to school by using the ECSD [Daily Health Screening Questionnaire](#).

We ask that you confirm your child's emergency contact information in PowerSchool prior to the start of the Fall 2020 Quarter and keep it up to date thereafter.

Stay at Home When Ill

- All students who have symptoms of COVID-19 OR travelled outside Canada in the last 14 days OR were identified as a close contact of a confirmed case or outbreak must stay home and self-isolate.
- If symptomatic, students must stay home until they have been assessed by a health care provider to exclude COVID-19 or other infectious diseases, and their symptoms have resolved.
- Please notify the school if your child will be away.
- Students will be supported by their school to learn at home if they are required to isolate due to illness, or because they are in close contact of a case of COVID.
- For those unsure if a student should self-isolate use the [COVID-19 Self- Assessment Tool for Albertans](#).
- If still concerned, contact 8-1-1 HealthLink or the local public health unit to seek further input.

Becoming Ill while at School

- Students exhibiting signs of illness will be moved to a designated quarantine area within the school/site.
- Parent/caregivers will be notified and advised to pick up their child immediately.
- The student/parent should then access the [COVID-19 Self- Assessment Tool for Albertans](#) and follow the recommended course of action.

Pre-Existing Conditions

The school must be made aware of your child's known, pre-existing medical conditions.

If a student develops symptoms in or outside of the school that could be caused by COVID-19 or by a known pre-existing condition (e.g. allergies), the student should be tested for COVID-19 to confirm it is not the source of their symptoms. Symptoms need to be resolved before the student returns to school.

Students with pre-existing respiratory concerns will not be made to wear a face mask if it inhibits their ability to properly breathe. However, in such cases, we ask that you send us a medical note to substantiate the assertion that your child would suffer harmful breathing issues by wearing a mask at school.

Hand Washing

Students are expected to wash/sanitize their hands before leaving home, on arrival at school, after using the washroom, before and after any transitions within the school setting, (e.g. moving classrooms, indoor- outdoor transitions, etc.), and before leaving school.

Hand sanitizer will be available at various locations throughout the school, including classrooms, and school entrances/exits.

Personal Protective Equipment

- Masks are mandatory for staff/students while in the school (see *Pre-Existing Conditions* above). Every student will receive a total of two reusable face masks. We ask that additional face masks be provided by the parent/guardian.

Physical Distancing

- Parents/Guardians must remain outside of the school to drop off the children
- Parents/Guardians must make an appointment if they wish to visit the school
- Dismissal times will be staggered to allow for a greater amount of space in hallways and at entrances and exits.

- One-way hallway signage will be indicated in order to best address traffic flow throughout the school.
- Students will be assigned seats and a record of this seating plan will be kept in order to assist with contact tracing.

Sharing and Cleaning of Technology

Computers and Electronics

Where possible keyboards, telephones, mice, and headphones should not be shared. In situations in which they are, they should be cleaned between users, by the users themselves, with disinfectant wipes. Items that sit for more than 7 days do not need to be cleaned and disinfected unless there is visible soil.

In areas like the Success Centre or computer labs where shared equipment is unavoidable, hand washing before and after use is recommended along with supplemental use of hand sanitizing stations.

Typically, staff will be responsible for their personal equipment and instructional related equipment. IT should wear clean gloves when servicing equipment or clean and disinfect after completion.

Romero COVID 19 Protocols

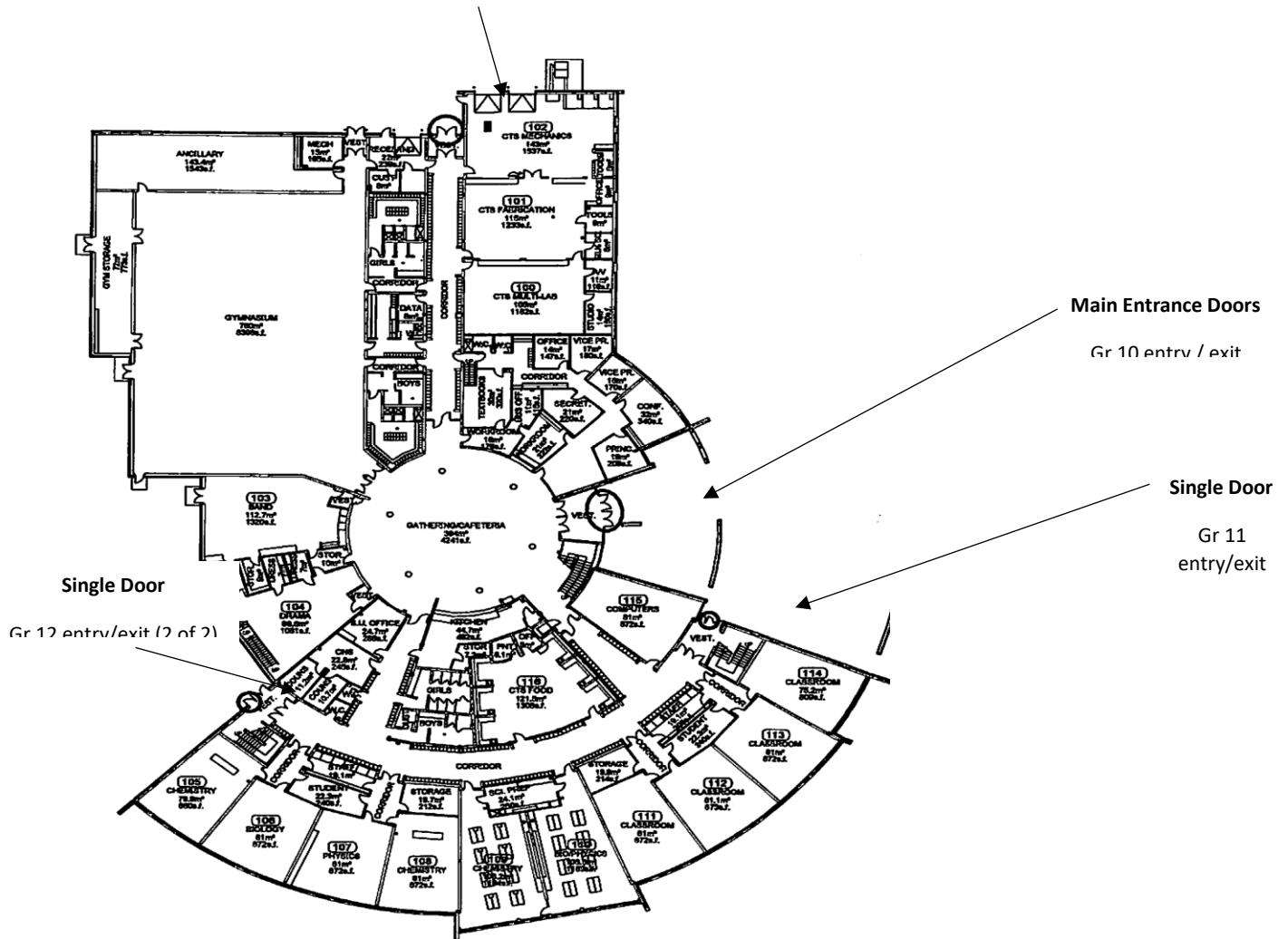
Entry / Exit Doors

To enter / exit Romero:

- Grade 10 students will use the main entrance doors (facing 69 Avenue).
- Grade 11 students will use the single door to the West of the main entrance (by Mrs. Lewis' room).
- Grade 12 students will use either the North door (by the Braided Journeys Room), or the East door (by the Industrial Arts Room).

Single Door

Grade 12 entry/exit (1 of 2)



Quartermester Schedule

For 2020/2021, Romero will operate on a quartermester schedule, as shown below. Though this may at first appear confusing, our students quickly learn the ropes. Teachers and staff are always available to help students navigate their timetable.

Day 1 Blocks	Day 2 Blocks
Block 1	Block 2
Block 3	Block 4

Regular Days	Early Dismissal (Most Thursdays)
1 st Bell – 8:25	1 st Bell – 8:25
8:30 – 11:18 Period 1 (Block 1 or 2)	8:30 – 10:14 Period 1 (Blocks 1/2 to rotate through)
Lunch 11:18 – 12:07 (possible staggered dismissal)	10:17 – 12:00 Period 2 (Blocks 3/4 to rotate through)
12:12 – 2:55 Period 2 (Block 3 or 4)	

The doors to the school will open at 8:00am and will be locked minutes after the start of classes. Students arriving after that time will enter via the main entrance, and must be prepared to show their ID.

When students enter the building, they are to hand sanitize, then proceed directly to their first class and sit in their assigned desk.

Students who do not have a morning class are asked to stay home until after the lunch break, and arrive at school no sooner than 15 minutes before the start of their afternoon class. As with morning classes, we ask that students use their designated door, hand wash or sanitize upon arrival, and proceed to class when the bell rings.

Romero is an Open Campus, which means that students are free to leave the school at lunch. If students decide to stay at school for lunch, they may eat in the hallways and are required to physical distancing. If students choose to eat lunch in the COR, tables and chairs will be set up to promote physical distancing. Please also note the following:

- The cafeteria will be open.
- No outside food can be delivered to the school.
- Parents are not permitted to drop off food.
- Microwaves will not be available.
- There will be no vending machines.
- The automatic water bottle filling station in the Industrial Arts / PE corridor will be available for use.
- Traditional water fountains, and manual water bottle filling stations will not be available for use.

While at School

- All classrooms will be designated a set of washrooms.
- Students will be asked to transition between classes by walking on the right side of the hallways.
- Student lockers will not be available.
- The gym will be available for class use.
- PE lockers will not be available. Students will wear masks and maintain physical distancing when using the change room. Student belongings will be locked in the PE storage area.
- The Success Center will be open for class use.
- The Workout Center will not be available for student use.
- Students on spares are not permitted to remain in the building.

Visitors to the School

Any family members who wish to visit Romero must have a prearranged appointment. Please call 780.428.2705 to arrange your visit.

Extra-Curricular Activities / Sports Teams

At this time, we expect that we will be able to resume some degree of extra-curricular activities, including sports teams, with a possible start date of September 21, 2020. This date is contingent on several variables, and we will continue to keep you updated. Note that both online and in-school learners will be able to participate.

Collections for Hampers

As an integral part of our mission to provide authentic Christian service to our greater community, we recognize that the collection, preparation, and distribution of food hampers to families in need is a valued activity. We ask that the following cautions be exercised when undertaking these social justice initiatives:

- Only collect Non-perishable items
- Provide a collection container (bin/box) in which to deposit the items without the need to transfer from hand to hand.
- Have these items untouched for at least 2 days before handling
- When putting the hampers together, only staff should be involved, and those staff must be wearing face masks, protective gloves, and should consider wearing a disposable protective gown.
- Staff should minimize passing items from one person to another (assembly line). Rather, staff must directly place items into the individual hampers.
- Students should not participate in the preparation or distribution of hampers.
- Hamper delivery should employ appropriate physical distancing measures for contacts outside one's immediate cohort.

School Photographs

The photographic record of every school year is significant, both in terms of the immediate year, as well as for historical/archival purposes. Student photos are permitted to be taken, with appropriate safety measures in place, which include:

- Appropriate physical distancing and hand hygiene practices when queuing up to have photos taken.

- On-line students should be scheduled to come in at times when the regular population is limited (such as Thursday afternoon), and must employ regular visitor protocols (make an appointment, sign in and out, hand sanitize, etc...).
- Class composites are not recommended. Most photo companies have the current technology to generate a class composite from the individual student photos.