

Microsoft Teams

Hello! We are going to be using Microsoft Teams as a messenger system but also for video conferencing together.

Step 1: Download Microsoft Teams

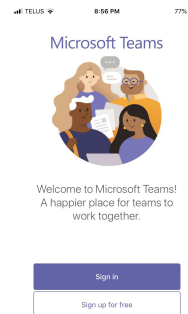
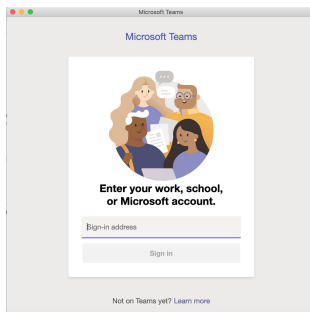
This can be downloaded onto a computer, iPhone, iPad or android phone. **It is best used on a computer or laptop.**

Go to <https://teams.microsoft.com/downloads>



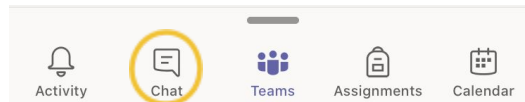
Step 2: Log in

You will need to log in with your child's log in information. If you don't have this information, it will be sent to you by your child's teacher.

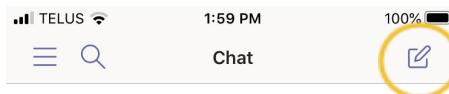


Step 3: Communicating with your child's teacher

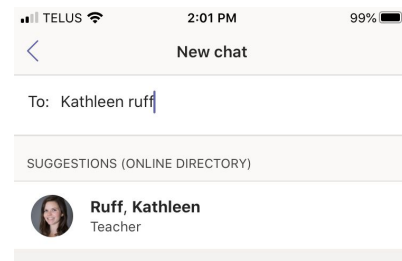
- Click Chat



- Click New message



- Search your child's teacher's name. Once a chat is started, then you can vocal call, video call or message all in one place.



Step 4: Class Video Chats

- A link to the scheduled video chats will be on your Google Classroom for you to click on to join in whole class and small group meetings

*****Please follow all video etiquette guidelines when using TEAMS.