

Agenda Item	Meeting Minutes Discussion	Person in Charge / Actions
<b>Meeting Details &amp; Attendance</b>	<b>Location:</b> Microsoft Teams <b>Time:</b> 7:49 <b>Attendance:</b> Dana A, Doris S, Jessica S, Mariclaire C, Michelle L, Naomi B, Rizza P, Janice P, Andrea F <b>Staff:</b> Nicole B, Danielle G <b>Quorum of 3 members is needed</b>	
<b>Agenda Approval</b>	<b>Michelle motions to approve the agenda Andrea seconds. Motion carried.</b>	<b>Dana</b>
<b>Minutes Approval</b>	<b>Doris motions to approve the minutes. Mariclaire seconds. Motion carried.</b>	<b>Dana</b>
<b>Financial Report</b>	<ul style="list-style-type: none"> <li>● Current account balance as of the end of Sept. is \$62890.17</li> <li>● We heard from AGLC and we are able to fund the Tarmac amount.</li> </ul>	<b>Doris</b>
<b>Old Business</b>		
<b>Auditors</b>	<ul style="list-style-type: none"> <li>● Mariclaire and Shelly have been in touch with Doris to make plans for the audit. <ul style="list-style-type: none"> <li>○ The audit has been completed</li> </ul> </li> </ul>	<b>Doris</b>
<b>New Business</b>		
<b>Corporate Registries</b>	<ul style="list-style-type: none"> <li>● Has presidential change happened? <ul style="list-style-type: none"> <li>○ Andrea will fill out the form right away</li> </ul> </li> <li>● Has the audit happened? <ul style="list-style-type: none"> <li>○ Yes this is complete</li> </ul> </li> </ul>	<b>Andrea fill our corporate registries form</b>
<b>AGLC</b>	<ul style="list-style-type: none"> <li>● Everything is prepared and ready to send in, it just needs to be signed by Agnus (last years president) <ul style="list-style-type: none"> <li>○ We got the signature</li> </ul> </li> <li>● Signature update</li> <li>● Deadline is Nov. 8</li> <li>● Planning on submitting within the next couple days.</li> </ul>	<b>Doris Submit report to AGLC</b>
<b>Liability Insurance</b>	<ul style="list-style-type: none"> <li>● This is due in December</li> <li>● Andrea will start working on this.</li> </ul>	<b>Andrea look into what needs to be done and when</b>
<b>Criminal Record Check</b>	<ul style="list-style-type: none"> <li>● Jessica has a record check from Jan. 21, 2021 that we accepted.</li> <li>● We have talked about renewing record checks every 3 years for returning members.</li> <li>● Record checks are not required by our bylaws, this is something that this board feels is a good policy. <ul style="list-style-type: none"> <li>○ We are going to look into if we are able to add record checks to our bylaws and what we need to do in order to collect and hold the checks</li> </ul> </li> </ul>	<b>Jessica look into whether we can ask for record checks or not</b>

Date: Oct. 12, 2021

# Minutes

Ecole Frère Antoine  
Fundraising Committee

<b>Casino</b>	<ul style="list-style-type: none"><li>• Janice is our Casino Coordinator</li><li>• Update on Date of Casino<ul style="list-style-type: none"><li>◦ We haven't heard back yet but hopefully they will contact us by the end of the month.</li></ul></li></ul>	<b>Janice let us know when you find out any info</b>
<b>School funds</b>	<ul style="list-style-type: none"><li>• Any funds raised by students need to stay within the school board and not under the fundraising association.</li><li>• Funds that are raised by students are separate from the budget that the school gets per student.</li><li>• Maybe we can bring ASCA in and explain again why things are set up the way we are.<ul style="list-style-type: none"><li>◦ Michelle will contact Candace from ASCA to set up a meeting to clarify things and answer questions about how and why our accounts are set up the way they are.</li></ul></li><li>• Fundraiser that have been for EFAFA are<ul style="list-style-type: none"><li>◦ Skip a thon</li><li>◦ Diner e moi</li><li>◦ Concession at dances</li></ul></li><li>• Other ideas for EFAFA Fundraisers<ul style="list-style-type: none"><li>◦ Selling chocolates</li><li>◦ Selling flowers</li></ul></li></ul>	<b>Michelle set up meeting with ASCA</b>
<b>Asks</b>	<ul style="list-style-type: none"><li>• <b>Michelle motions that EFAFA funds literacy support materials up to \$10,000 for Frere Antoine School, Andrea Seconds. Motion carried.</b></li></ul>	
<b>Next Meeting</b>	November 9, 2021	
<b>Adjourned</b>	Whom: Jessica Time: 8:25	