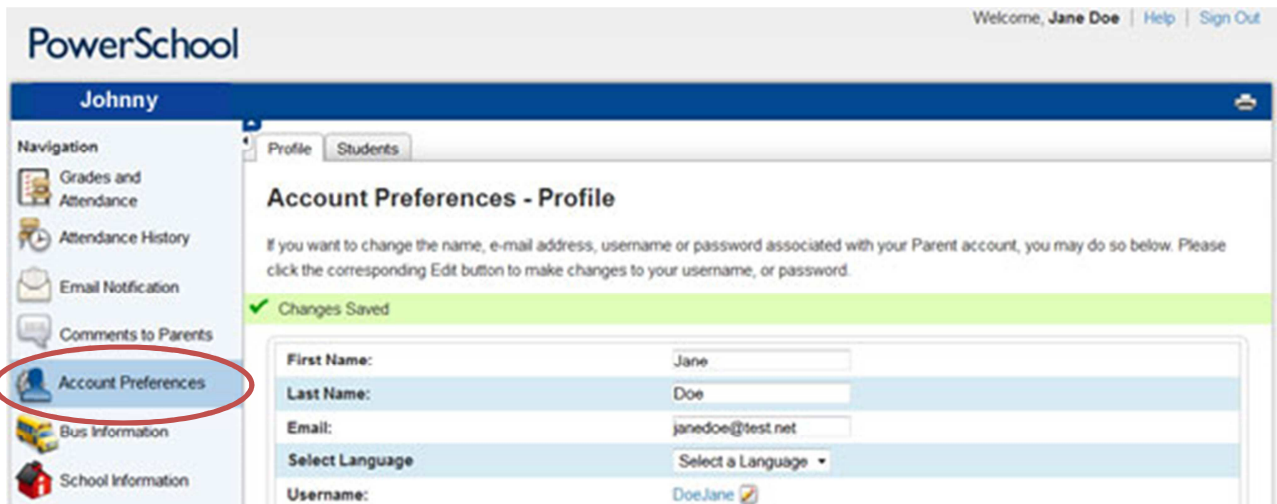
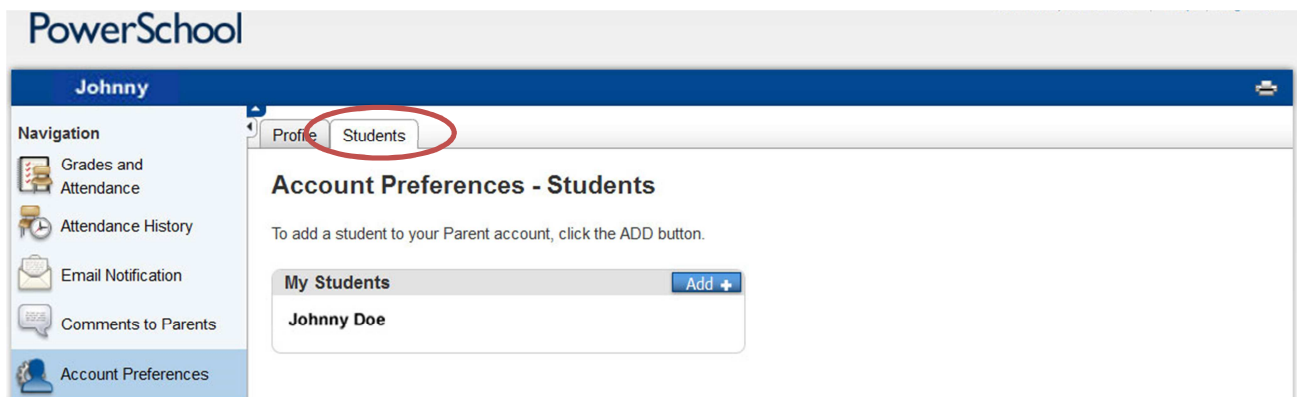


Add Another Student to Existing Parent Portal Account

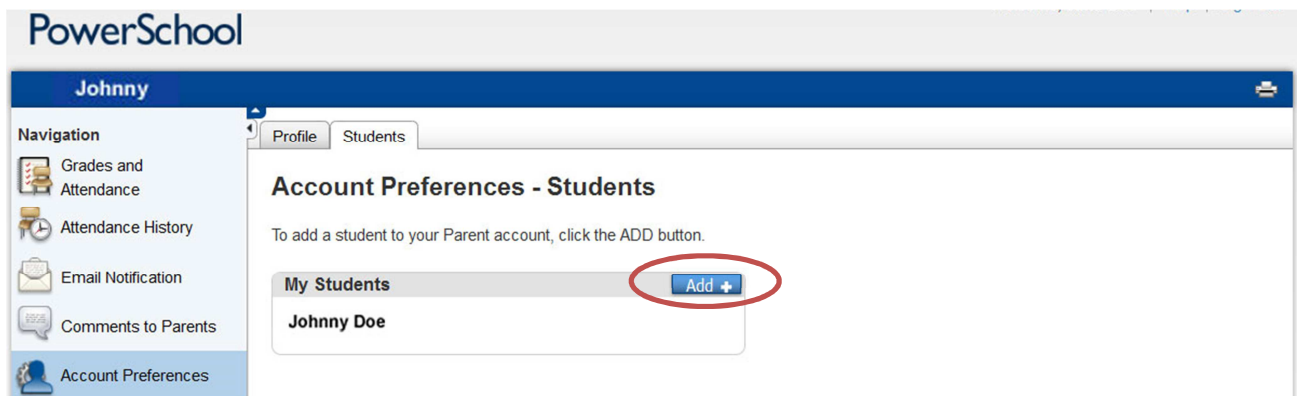
1. **Login** to your existing Parent Portal Account.
2. Click on **Account Preferences**.



3. Click on the **Students** tab.



4. Click on the **Add** button.



Add Another Student to Existing Parent Portal Account

5. Enter **Student Name**, **Access ID**, **Access Password** and **Relationship** then click **Submit**.
Access ID and Access Password must be obtained from the school your child is attending.

Student Name	Access ID	Access Password	Relationship
Janet Doe	DOE852	XQOYM	Mother

Buttons: Cancel, Submit

6. Switch between children by clicking on their name at the top of the screen.

PowerSchool | Welcome, Jane Doe | Help

Johnny Janet

Navigation

- Grades and Attendance
- Attendance History
- Email Notification
- Comments to Parents
- Account Preferences
- Bus Information

Profile Students

Account Preferences - Students

To add a student to your Parent account, click the ADD button.

✓ Changes Saved

My Students [Add +](#)

- Johnny Doe
- Janet Doe