



J.J. Bowlen Parent Association Meeting Minutes Monday, November 9, 2020

In Attendance: Sabina M., Maureen M., Lana G., Sonia A., Jennifer K., Claudia B., Barbara W., Shelly B., Karla J., Theresa P., Cassandra F., Mr. Pagnucco, Mr. McGoey

1. Call to order

The meeting was called to order at 6:48 pm.

2. Adoption of Agenda for November 9, 2020

- The motion to adopt the agenda was made by Karla J.
- The motion was seconded by Maureen M.

3. Adoption of Minutes from September 28, 2020

- The motion to adopt the minutes from September 28, 2020 was made by Sonia A.
- The motion was seconded by Barbara W.

4. Treasurer's Report – Ann Marie

Ann Marie W. is not at the meeting. This portion of the meeting was tabled until the December meeting.

- a. Bank Balance as of last meeting September 28 was \$30,189.81 (Book balance of \$30,189.81). The updated Book and Bank Balances were forwarded to Sabina M. and Theresa P. for inclusion in the minutes. See below.
- b. Motion to accept audited financial statements for April 30, 2020, audited by Rosie R and Rita F (tabled from September 28 AGM meeting)

Month	Book Balance	Bank Balance	Remarks
Oct 2020	\$30,189.81	\$30,189.81	<ul style="list-style-type: none"> • Music (purchase new guitars)\$3,528 motion yet to pass • Awards 2019-2020 \$2,000 motion yet to pass

5. Casino Report – Claudia B.

AGLC has sent a message about reopening of casinos in September. AGLC is starting to look at the backlog of organizations to reschedule. We were asked to reply about which quarters we are available to work a casino. Claudia B. replied and told them any

quarter will work, except for the summer. It is likely that our next casino will be the fourth quarter of 2021.

6. New Business

- a. Existing casino money – Mr. McGoey mentioned that the school purchased 30 guitars this year so that the school would be able to offer a Band/Guitar option. The total cost was \$3528.00. The Parent Association will discuss a motion to cover this cost at the December meeting. Also, the school administration is asking if we would cover some of the cost of the 2021 year end awards.

7. Old Business

- a. Learn-a-thon - Mr. McGoey was going to pose the idea of doing the Learn-A-Thon as a fundraiser to the teachers at their meeting in September. What was the outcome of this discussion?
 - This is being planned for Thursday, January 21, 2020. Some of the teachers have taken the lead on this and are creating the tests/quizzes. Mr. McGoey asked how the parents will raise the money and how the teachers can support that. Maureen M. explained how it was done in previous years. There is a pledge sheet that is distributed to kids who are asked to collect money from friends and family. (\$ per questions, or just a lump sum). Maureen recommended that it is sent out before Christmas break so that kids can collect over the holidays. Maureen M. will find a sample of the pledge sheet and a paragraph describing the process. Mr. McGoey can send the pledge sheet out as a hard copy and can forward it as an email. Maureen M. raised the idea of how to collect the money. Previously, the kids brought the money in and a group of parents counted the money and deposited it. Mr. McGoey will talk to Mrs. Rattray and figure out how to do this. Maybe 2 parents can count the money in a room. We could also encourage parents to collect all of the money and send one check. Mr. McGoey asked if parents are allowed to send an e-transfer to the PAC. Sabina M. will ask Treasurer Ann Marie w. about this to see if we can arrange e-transfers directly into the PAC account. Maureen M. also asked if we are going to set up some prizes for incentive. For example, a prize for the class that collects the most pledges and maybe individual prizes. Mr. McGoey will think about some options for prizes. Bringing food in to the school is not an option. Maybe

the school will offer the incentive of putting your name in a draw for JJ Bowlen clothes and the PAC can contribute some gift cards.

- b. A parent asked if other fundraising options were looked at. She mentioned Purdy's Chocolates as a possibility. Mr. McGoey said that we could look at other options after the Learn-a-thon.
- c. A parent asked the amount (in dollars) that the Association would like to fundraise. She is concerned that the bank account is low at this time. Sabina M. said that it is usually not this low. Unfortunately, our fundraising was planned for last spring but was cancelled because of school closures and the pandemic. Maureen M. said that it has been a few years since the PAC raised money and believes that approximately \$8,000 was raised at that time. That money has held us for several years.

8. Questions

- a. A parent asked if the school will be re-evaluating extra-curricular activities. Mr. McGoey just received an email from Edmonton Catholic School Division about this topic and was informed that there would be no activities until at least January. The situation can be considered again based on COVID cases.

9. Next Meeting Dates:

- a. December 7
- b. February 8
- c. April 12
- d. June 7

10. Adjournment

The meeting was adjourned at 7:16 pm.