

**J.J. Bowlen School Council
Annual General Meeting Minutes
Monday, September 28, 2020**



In Attendance: Maureen M., Sabina M., Barbara W., Cassandra F., Claudia B., Karla J., Shelly B., Sonia A., Theresa P., Mr. McGoey

1. Call to order
The meeting was called to order at 6:13 pm
2. Opening Prayer – Mr. McGoey
The opening prayer was offered by Mr. McGoey.
3. Adoption of Agenda for September 28, 2020
 - a. The motion to adopt the agenda for September 28, 2020 was made by Sonia A.
 - b. The motion was seconded by Barbara W.
4. Adoption of Minutes from June 8, 2020
 - a. The motion to adopt the June 8, 2020 minutes, as presented, was made by Karla J.
 - b. The motion was seconded by Barbara W.
5. Welcome and Introductions
 - a. Maureen M. is our Elect Chair (Pg. 5 of School Council Bylaws) for the September Annual General Meeting.
 - b. The parents attending the meeting (via Zoom) all introduced themselves.
 - c. Sabina M. encouraged anyone interested to put their names forward for Executive positions.
 - d. Maureen M. went through the positions and asked who wanted to put their name forward.
6. Elected Chairperson to Call for Executive positions
 - a. President - Sabina Muir is putting her name forward. No other names were put forward. Sabina M. is the President by acclamation
 - b. Vice President - Shelly B. is willing to put her name forward. Shelly B is the new Vice President by acclamation.
 - c. Secretary - Theresa P. is willing to continue in this position. No other names were put forward. Theresa P. is the Secretary by acclamation.
 - d. Treasurer - Sabina M put Ann Marie W.'s name forward. Ann Marie W. is not present at the meeting. No other parents attending the meeting were interested in this position. Ann Marie W. is the Treasurer by acclamation. Theresa P. and Sabina M. suggested that one of the new parents attending JJ Bowlen this year take an interest in the Treasurer position to make for a smoother transition next year.

7. Principal's Report – Mr. McGoey

Mr. McGoey presented the Principal's Report. Full text of the report can be found below, as submitted by Mr. McGoey. Sabina M. asked about picture day. Mr. McGoey says that will be November 12. There were no other questions from parents after the report was presented.

Prepared for Sept 28, 2020 School Council Meeting

Key Events/Topics

- Staffing Update
 - ✓ Teachers
 - Lauren Novak – on medical due to Covid-19 (underlying condition – wants to be here)
 - Replacement – Brian Boutette
 - Susan Mazzotta – one-year leave to Italy
 - Replacement – Macy Cruz
 - Diana Pidruchney – permanent on-site sub until the end of Nov due to Covid
 - ✓ Educational Assistant
 - Diane Hofstede - permanent on-site sub until the end of Nov due to Covid-19
 - ✓ New Head Custodian
 - Len Quach, 20 years + experience
- J.J Bowlen's Re-Entry Plan – Sent to all parents on August 21 and posted on the school website.
 - ✓ Highlights
 - Staggered Entry – G7 first day, G8 & 9 second day
 - Cohorting Classes and Options - limits student exposure
 - Lunch Time Procedures – staggered eating times and outside time
 - Entry and Exit Procedures
 - Masks and Sanitizing
 - No Flex Thursdays – regular rotating schedule
 - Protocols for the start and end of school days – multiple sanitizing stations throughout school
- No known Covid-19 Cases in our school thus far. If/when we get one or more, our School Division and AHS will be directly involved in addressing it and communicating with parents.
- Casino Chairs –Casino delayed until 2021; Names from SJB were passed on to Sabina
- Enrollment for 2020-21 448 Total; G7-143, G8-163; G9-142
 - five classes in each grade
 - four in-person & one on-line

Other:

- Online Masses – two thus far:
 - Sept 17 Memorial for Saul Pena Recio
 - Sept 24 Year Opening
- Online Masses - One each month going forward
- Meet the Staff Video – replaces Meet the Staff Night – will be sent home Sept 30
- Fire Drills – had one last week and will have another this week
- New G7 Religion Program
- School Communicating with Parents – weekly emails, monthly newsletters, etc.

Key Dates to End of November

- ✓ Sept 30 Orange Shirt Day

✓ Oct 5	World Teacher's Day
✓ Oct 8	Wed a.m. Sch; Online Mass 8:30 a.m.
✓ Oct 12	Thanksgiving Day – No School
✓ Oct 15	Wed p.m. Sch; IPP work in p.m.
✓ Oct 19	CCATs – G9; Week 1 of 2
✓ Oct 22	Fri a.m. Sch
✓ Oct 26	CCATs – G9; Week 2 of 2
✓ Oct 29	No School – Faith Dev Day (1 of 2; second is Mar 18)
✓ Nov 5	Fri p.m. Sch
✓ Nov 10	Remembrance Day Onsite Service – Block 6
✓ Nov 11	Remembrance Day - No School
✓ Nov 12	Mon a.m. Sch; Picture Day – at-school students in a.m.; at-home students in p.m.
✓ Nov 19	Mon p.m. Sch
✓ Nov 26	Tues a.m. Sch; Online Mass 8:30 a.m.
✓ Nov 29	Advent Begins

8. President's Report

This is the annual report that was prepared for the ECSB by Sabina Muir in June 2020. This was shared with parents as an attachment to the email that shared the agenda and invitation to the meeting.

9. Treasurer's Report

Ann Marie W. was not at the meeting so President Sabina M. presented the Treasurer's Report. She provided the bank balances and recent account activity. This report was also shared as an attachment in the email that went out to parents. (see below for book and bank balances)

Month	Book Balance	Bank Balance	Remarks
May 2020	\$281.74	\$1,281.64	<ul style="list-style-type: none"> • EXP-Chq 015: G9 Farewell 2019/20-\$1,000 • EXP-Bank charges - \$1.95
Jun 2020	\$279.79	\$279.79	<ul style="list-style-type: none"> • EXP-Bank charges - \$1.95
Jul 2020	\$277.84	\$277.84	<ul style="list-style-type: none"> • EXP-Bank charges - \$1.95
Aug 2020	\$275.89	\$275.89	<ul style="list-style-type: none"> • EXP-Bank charges - \$1.95
Sep 2020	\$273.94	\$273.94	<ul style="list-style-type: none"> • EXP-Bank charges - \$1.95

Note :

- *exp (expense)*
- *inc (income)*
- *np (not paid)*

10. New Business

- a. Select all General meeting dates for the school year 2020/21. Sabina M. asked that the Council continues to meet on Mondays this year. Sabina M. suggested scheduling 6 meetings through the year. The following dates were chosen: November 9, December 7, February 8, April 12, and June 7.
- b. ASCA (Alberta School Council Association) – the Council's membership has been renewed. The benefit of this membership is to provide our school council with a 'voice' at the provincial level in education, plus resources and information to help guide councils

11. Questions

There were no questions from the parents at this time.

12. Adjournment

The meeting was adjourned at 6:54 pm.