

School Opening Newsletter for 2021-2022

August 7, 2021



Dear Parents/Guardians of our Grade 12 Students:

Welcome to Louis St. Laurent for the 2021-2022 school year. A warm welcome to our new and returning grade 12 students and your families! We are excited to meet our students and to provide them with quality education and many opportunities to explore their passions, talents, and leadership in the year ahead. This is a big year for our grade 12 students and parents, and we look forward to many moments to cherish!

As we navigate the year ahead with the current pandemic reality, both safety and quality education are the focus. As you are aware, there are many changing factors with the recent announcement from Dr. Hinshaw and our provincial government and so this letter is a **preliminary communication** with our parents and students that does not yet include how we will operate with safety protocols as a School Division in our schools. There will be more specific and detailed information distributed prior to the school startup.

Included with this newsletter are the following:

- Teacher Advisor Scheduled Classes
- Important School Contact Information
- High School Course Change Procedures
- August and September Important Dates
- High School Bell Schedule
- Student Arrival, Drop-offs, and Pick-ups
- High School Map of Classroom Locations and Designated Entrances
- High School Supply List
- Link to Set Up Parent PowerSchool Accounts and Online PowerSchool Fee Payments
- LSL leads in the way in outcomes-based reporting
- Cell Phone and School Dress Policies
- Fee Schedule and Student Bus Passes

New Teacher Advisor Scheduled Classes:

Each year, we assess various forms of results from surveys and student achievement to set goals to improve on areas that we identify for growth and that students and parents feel should be stronger. Hence, at the end of the last year, we spent a couple months developing our Teacher Advisor classes for the purpose of building mentoring relationships, student advocacy, preparing students for post-secondary studies or career development, supporting students in goal setting and the needed skills for success, educating students in scholarships and community support services available to achieve their dreams, financial planning, study skills, mental health, and exposure to guest speakers to support post-secondary choices and various careers of interest.

Facts:

- TA Time is included in the mandated required instructional hours for each student from Alberta Education and therefore is mandatory with attendance taken.
- Student voice is important and communication with your teacher advisor will help identify areas that students feel are important.
- TA Time is every Thursday from 9:48 AM – 10:48 AM

Important School Contact Information:

School General Office	Mrs. Monica Palahniuk Mrs. Patricia Morrison	780-435-3964	monica.palahniuk@ecsd.net
Reporting a student absence or appointment	Mrs. Patricia Morrison	780-435-3964	8409web@ecsd.net
Financial Department	TBA	780-435-3964 Ext 550	TBA
Principal	Mme Michelle Dupuis	780-435-3964 Ext 505	michelle.dupuis@ecsd.net
Assistant Principal / Grade 12 Grade Coordinator	Ms. Patrice Teveniuk	780-435-3964 Ext 507	patrice.teveniuk@ecsd.net
High School Graduation Coach	Mr. Aaron Salik		aaron.salik@ecsd.net
Student Services Dept Head	Mrs. Lori Arksey		lori.arksey@ecsd.net
Teachers	<ul style="list-style-type: none"> - Teachers will be communicating with parents via email at the start of the year. - In PowerSchool, parents have access to student schedules which provides a blue hyperlink with the name of your child's teacher for you to connect with them via email. 		

High School Course Change Procedures:

High School schedules are built on student requests and alternate choices which predetermines the number of sections needed, the distribution of teachers to cover these sections, and balanced section numbers. The schedules are set and it is important to note that some courses are not offered in both semesters.

The **only allowable** course change requests are for the following reasons:

1. Incomplete schedule - missing required courses for HS completion and/or post-secondary registration
2. Course conflict
3. Change in course mark necessitates a change in course stream (i.e. 30-1 to 30-2)
4. Course(s) completed during summer school

Therefore, there will be no course changes that were not part of your course requests. Class sizes are balanced, and we cannot make changes when sections are full. As well, to register in the next stream, course prerequisite marks must have been achieved.

For students who have course changes needed for any of the above reasons, the following procedures for course changes must be followed:


1. **Complete the Course Change Request Form** link: [HS Course Change Form Link](#)
2. Your grade coordinator will be in contact with you to setup a meeting either through TEAMS conference, phone call, email, or in person if necessary.

August and September Important Dates:

The Louis St. Laurent website is kept updated and the calendar is posted for the year. Any changes will be reflected in the website calendar. https://www.ecsd.net/8409 Calendar under "About" and "Calendar"	
Thursday, August 19	High School Course Change Form is open to students who fall within the allowable reasons for course change requests listed above: HS Course Change Form Link
Beginning August 24	Assistant principal grade coordinators will be in contact with students for allowable course change requests: Grade 10: Mr. Michael Mauro Grade 11: Mr. Bohdan Szewczuk Grade 12: Ms. Patrice Teveniuk
Wednesday, September 1	Staggered Entry for Grade 11 and 12 students only. Grade 10 students <u>do not</u> come to school. <ul style="list-style-type: none"> ○ Grade 12 students only from 8:30 AM to 11:30 AM ○ Grade 11 students only from 12 PM to 3 PM. ● Meet all your teachers and receive textbooks and course materials ● Have your Life Touch individual photos taken for ID cards, and receive lockers/combinations

	<ul style="list-style-type: none"> Students will receive an Inservice for student success where they will learn to be competent in navigating important educational tools, links, navigations, and technological knowledge. Students will receive information to get involved with school teams, leadership, and clubs. Students will participate in fun ice-breaker activities with their grade peers.
Thursday, September 2	Grade 10 students only with staggered entry. Grade 11 and 12 students <u>do not</u> come to school.
Friday, September 3	First regular school day for grade 10, 11, and 12 students. First bell is at 8:20 AM, classes begin at 8:25 AM and dismissal is at 3 PM.
Monday, September 6	Labour Day Holiday – No school
Thursday, September 9	<ul style="list-style-type: none"> School Opening Liturgical Celebration for High School after attendance at 9:55 AM
Sat and Sun Sept 18 and 19	Junior High Volleyball Camp run by our high school volleyball athletes and volunteers
Monday, September 20	Terry Fox Walk-Run
Wednesday, September 22	<ul style="list-style-type: none"> Meet the Teacher Evening at 6:30 PM (more information forthcoming) Annual General Meeting for Parent Council at 7:30 PM where we encourage parents to sign up to share your voice, support the education and needs of our students, and be part of exciting initiatives and solutions to any challenges we face! <ul style="list-style-type: none"> We have been blessed with outstanding teamwork from our parents who are part of either the executive, committees, or attending meetings! Please stay connected with our parents on our LSL school website under “About” and “SAC School Advisory Council”. SAC School Advisory Council (ecsd.net) We are looking for a parent volunteer to fulfill the role of Treasurer with experience in accounting. Please email ls.schoolcouncil@gmail.com for further information or express your interest. An email will be sent to all parents, and you can reply your interest in joining an amazing team of parents!
Tuesday, September 21	U of A Presentation for grade 12 students
Thursday, September 30	Truth and Reconciliation Day – No School

High School Bell Schedule:

High School Timetable 2021-2022								
	Monday	Tuesday	Wednesday	Friday	Thursday Week 1: Block 1 / 3 Week 2: Block 2 / 4			
	8:20	First Bell	First Bell	First Bell	First Bell		8:20	First Bell
1	8:25 9:55					1 or 2	8:25 9:46	
2	9:57 11:24					TA	9:48 10:48	Instructional TA Time
L	11:24 12:00					3 or 4	10:50 12:08	
3	12:04 1:31							
4	1:33 3:00							
5	3:15 4:30							

	Block 1		Block 2		Block 3		Block 4	
	3 credit – Q1	3 credit – Q2	3 credit – Q1	3 credit – Q2	3 credit – Q1	3 credit – Q2	3 credit – Q1	3 credit – Q2
S1								
	Q3	Q4	Q3	Q4	Q3	Q4	Q3	Q4
S2								

Student Arrival, Drop-offs, and Pick-ups:

- **Early Arrivals:** To accommodate parents and students needing to drop-off their children before their work, the school Main South Louis Entrance is open from 7:30 AM on with supervision. Any students that enter through this door prior to the opening of all school doors at 8:10 AM, will go directly to the Louis Main gymnasium until 8:10 AM when they can proceed to their classrooms. If an earlier arrival time before 7:30 AM is needed, please communicate with michelle.dupuis@ecsd.net
- **School Entrances:**
 - Students will have designated entrances depending on the location of their classrooms which is indicated in the school map, and this will be in place starting on the first regular day of school.
 - All entrances will open at 8:10 AM except the Main Louis South Entrance which opens at 7:30 AM for early arrivers.
- **Student Drop-off and Pickups:** Last year, we were able to establish safe and efficient procedures to accommodate parents driving for drop-offs and pick-ups. As well, we were fortunate the City of Edmonton responded to change some of the signage to support these goals.
 - Parents made this work so well by demonstrating patience, following signage, and always remembering to 'move your vehicle up as far as possible' to allow other vehicles behind you. Sometimes this means that your child will stay in your vehicle so that you can move up before they get out.
 - The No Parking, 30 km Speed Limit, all signage in east parking lot, and No U-turn bylaws on any main street must be respected and followed as they are enforced and ticketed by the Edmonton Police Services.

PARKING and DROP-OFF and PICK-UP at Louis St. Laurent



High School Map of Classroom and Designated Entrances



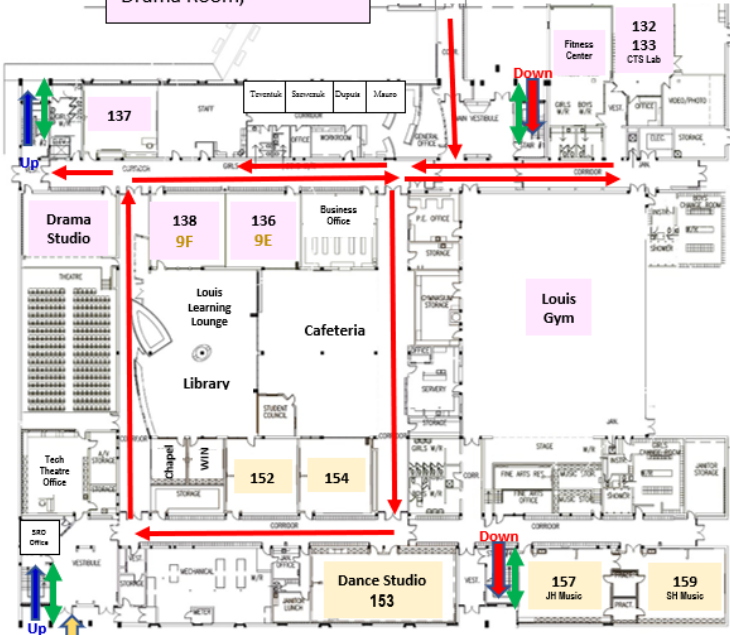
Louis Wing 2021- 2022 Highschool

Main Louis South Entrance/Exit:
132, 133, 136, 138, 231, 232, 233, 234, 235, 236, 237, 261, 252, 262, 264, Fitness Room, Louis Gym, Drama Room,

Denotes that stairwells are UP from 8:10-8:25 AM and DOWN from 2:55 – 3:10 PM **ONLY**

This main entrance is open from 7:30 AM for students arriving early allowing students to wait in Louis gym until 8:10 AM

132	Mr. E. Chalupiak	233	Ms. L. Johnson / Ms. A. Schiavon	252	Ms. M. Zapisocky
136	Miss S. Garcia	234	Mr. Z. Zombor	253	Mrs. A. Sadler
137	Mrs. A. Gonzalez-Escoto	235	Ms. A. Robert	257	Mr. A. Salik
138	Ms. A. Robert/Miss J. Anstice	236	Ms. N. Schatz	259	Mrs. A. Fierheller
143	Mr. V. Slipetz (Drama)	237	Mrs. P. Aleekuk	262	Science Lab
152	Miss J. Anstice	241	Mr. C. Barnaby	264	Mrs. C. Pilipchuk
154	Ms. T. Moyses	243	Mr. A. Gerla	261	Mr. M. Klopoushak
157	Ms. Sarah Haeubl	246	Mr. J. Vanderhelm	263	Computer Lab
159	Mrs. P. Ball	247	Mr. E. Bedural	265	Computer Lab
231	Mrs. L. Johnson	249	Mr. F. Ford		
232	Mr. B. Petryk	251	Mr. M. Lapierre		



East AM Entrance/Exit:
152, 153, 154, 157, 159, 241, 243, 246, 247, 249, 251, 252, 253, 257, 259, Dance, Music

First Floor

Second Floor

Senior High School Supply List

By high school most students have supplies they can reuse and established ways of organizing themselves which we encourage.

Graphing calculator – Alberta Education has an approved list on its website. The following calculators are the most used by our students and are recommended by our Math and Science Departments. Students can use the same calculator throughout their three years in high school. These can be found at most school and office supply stores.

- **Texas Instruments:** TI-83 Plus or TI-83 Plus Silver / TI-84 Plus or TI-84 Plus Silver
- Metric Graph Paper (100 sheets minimum)
- Lined Notepaper
- Three Ring Binders for notepaper / handouts / labs / etc. (minimum 1.5 inches)
- Duo Tangs
- Binder Dividers
- Geometry Set
- Highlighter

- Red Pens
- Pencil Crayons
- Variety of Pens, Pencils, etc.

Set Up Parent PowerSchool Accounts and Online PowerSchool Payments

It is critical that ALL our parents have and use their Parent PowerSchool Accounts. The Parent PowerSchool accounts have different functions than the student PowerSchool accounts. Your parent accounts are very important for two main functions:

A. Connecting to your child(ren)'s progress in their learning by accessing:

- a. timely reporting of both formative and summative assessments
- b. the course outlines and grading details
- c. daily and cumulative attendance and late records
- d. comments from teachers in how your child(ren) are mastering learning outcomes
- e. online report cards
- f. emails to communicate with your child's teachers
- g. news bulletins posted by the school

B. Financial function gives parents access to:

- a. make all payments online for all school fees, team or club fees, bus passes, field trips, etc.
- b. detailed records and statements of all payments you have made during the school year

We know our parents are important partners in the education of your children. Therefore, we are very willing to help you gain access to your Parent PowerSchool accounts. We need all our parents to be connected with your Parent PowerSchool accounts by **August 31, 2021**. If you do not have access, forgot your password or have not been able to setup an account:

- Follow the step-by-step parent guide found in this link: <https://bit.ly/2Luc2Sk>
- Email Mrs. Monica Palahniuk in the General Office at monica.palahniuk@ecsd.net and she will be happy to help you. Please put "**Parent PowerSchool Account**" in subject of email.

Cell Phone Policy

At Louis St. Laurent we recognize that cell phones have become a big part of people's lives, and this makes life easier in many ways. At the same time, cell phones are a significant distraction to students while in class and disrupt the learning and the learning environment.

The policy is in place as we work to provide quality instruction and learning for your child(ren). We would also ask that parents refrain from phoning or texting your son/daughter during instructional time. If you need to get in touch with them for an important matter, please phone the main office. Students are allowed to use their phones in the morning before they enter their classes, at lunch, and at the end of the day when they leave their classes.

Policy

During instructional time cell phones must be powered off and stored in student lockers. They are **NOT** to be on a student body which includes clothing pockets. Having a phone in a pocket, on student body, or in view of a teacher is a violation of the policy.

Any student caught with a phone during instructional time will be issued a verbal warning and have their phone confiscated by the teacher which will also be logged as an infraction. When a student violates the policy

and a teacher confiscates their device, the clear expectation is the student will cooperate in a respectful manner with the teacher request.

A second offence will result in the grade coordinator/administrator confiscating the phone and a phone call home to parents will be made with infraction recorded. The student can obtain their phone from the office at the end of that day.

For the third offence, students will lose the privilege of using their device at all in the school handing it in upon arrival and picking it up at the end of the day until the end of the school quartermaster which would be either November 16, February 2, April 13, or June 29

School Dress

Shopping for new school clothes is always an exciting venture and there are a few things we would like you to keep in mind while taking advantage of all the *Back-to-School* sales. Remember that Louis St. Laurent is a professional place of learning and students must dress appropriately. We want to promote a positive environment, so all slogans on shirts should be of a positive nature and keep in mind that revealing clothing is not appropriate to the school environment. In summary, we are a professional place of learning and not a beach.

The administration will give students t-shirt or sweatpants to wear when students are not appropriately dressed. The clothing will be returned before a student goes home so we can wash before the next use.

Fee Schedule

School fees which have been approved by the government and are available on the website <https://www.ecsd.net/8409> under "About" and "School and Transportation Fees". All applicable fees for your child will be visible to you in your Parent PowerSchool Fee feature. School fees, bus passes, and optional item purchases are to be paid through your **Parent PowerSchool** accounts beginning Monday, August 30th and due Friday, September 3rd. We do not accept cheques as a payment method. If installments are needed due to financial challenges, please communicate with michelle.dupuis@ecsd.net

Student Buss Passes

ETS bus passes are available for purchase through the school Business Office for the 2021-2022 school year.

Student Bus Passes	ETS/Yellow monthly	ETS/Yellow Family Plan Monthly
Grades K to 6	\$36.75	\$32.00
Grade 7 to 9	\$61.50	\$57.75
Grade 10 to 12	\$61.50	\$57.75

ETS Family Plan: Applies to families with **3 or more children** attending any Edmonton Catholic School requiring 3 or more bus passes

For ETS route information, you can visit the www.TakeETS.com website or call Edmonton Transit at (780) 496-1611.

Parents purchase the bus passes through your Parent PowerSchool Accounts. If you have questions or require further information, please email nancy-ann.trabysh@ecsd.net in our Business Office. Cheques will not be accepted as payment for bus passes.

We warmly welcome all our families to Louis St. Laurent for the 2021-2022 school year! We continue to plan for excellence in education and provide tremendous opportunities for your children to excel and develop their talents and gifts. We look forward to meeting our parents and celebrating the many events and accomplishments of our students in this next year. May God bless all our families and keep you safe as you enjoy the rest of the summer! We look forward to seeing you very soon.

Sincerely,

Mme Michelle Dupuis
Principal

Mr. Michael Mauro
Assistant Principal
Grade Coordinator 7 and 10

Ms. Patrice Teveniuk
Assistant Principal
Grade Coordinator 9 and 12

Mr. Bohdan Szewczuk
Assistant Principal
Grade Coordinator 8 and 11