

Mother Margaret Mary Catholic School Advisory Council

Society Minutes

November 18, 2020 – 7:00 pm Online meeting

Emma Perez
Emily Ball
Jonathan Butterworth
Audric Moses
Myllene Polo
Greg

Kimberley Franchuk
Dean Rootsart
Carmen Carvajal
Jackie Zelt
Oksana

Meeting was called to order at 7:04 pm
Prayer by Dean Rootsart

AGENDA ITEM	DISCUSSION	ACTION ITEMS
1. Introductions		
2. Review and Acceptance of agenda	Agenda accepted as presented (Kimberley / Myllene) CARRIED	
3. Chair's Report	Emily stated that she took over the Chair position in March 2020 when the previous chair could not continue. Then came Covid and not much was achieved. The budget was looking good but events had to be canceled (like teacher's appreciation, graduation) as well as options for fundraising. We want to be sensitive about fundraising because so many families are in hard economical situations. We have the option of doing the Casino in Q2, but casino earnings may be smaller than previous years.	
3. Treasurer's Report	<u>Budget:</u> Kimberley presented the budget for this coming year. She mentioned that it was difficult to put together a budget with so much uncertainty. She included only \$600 of earnings from fundraiser that we will be doing this year. Our fiscal year ends in April so there are expenses in the budget that were already done (like grad video and legal fees). The casino money needs to be spent before our next casino date, and if we want an extension we need to apply for an exemption which may not get approved. Kimberley talked with Admin about the school needs and he said that technology demands are high due to online schooling. He wants to purchase chromebooks for use in the school. This will be about \$15,000. MOTION: (Myllene / Emma) to approve the budget as presented. Motion carried unanimously.	

	<p><u>Financial Statement 2019-2020</u> was presented. We have a total of \$1300 in the fundraising account, after expenses.</p> <p>MOTION: (Audric/Myllene) to approve the Financial Statement as presented. Motion Carried unanimously.</p> <p><u>Selecting auditors for financial statement:</u> Since we need two people to review and audit the financial statements for next year. Kimberley asked in anyone wants to volunteer. Since no-one volunteered, Emily mentioned that she knows two people that can do this.</p> <p>MOTION: (Emma/Myllene) TO nominate Jay Ball and Lorne Chrystal to audit the financial statements and minutes from last year. Motion Carried.</p>	
<p>4. Election of Board</p>	<p>Emily lead the election and nomination of members. She mentioned that the following people had nominated themselves”</p> <ul style="list-style-type: none"> - Vice-chair: Jonathan Butterworth - Treasurer: Kimberley Franchuk <p>The following members volunteered for re-election:</p> <ul style="list-style-type: none"> - Chair: Emily Ball - Secretary: Emma Perez <p>The following positions are open</p> <ul style="list-style-type: none"> - Casino Chair - Fundraising chair - Members at large <p>She called for nominations to fill in the open positions. Two parents volunteered to become members at large: Audric Moses and Myllene Polo.</p> <p>Emily then called three times for anyone to nominate themselves or someone else.</p> <p>Since there were no other nominations, they receive the position by acclamation. All members accepted their positions and were confirmed.</p>	<p><i>Dean to provide a list of items that the SAC could help purchase with casino amount.</i></p>
<p>5. Principal's Report</p>	<p>Principal's report is attached to these minutes.</p> <p>Dean mentioned the number of people impacted from the case that ws discovered today. 43 students and 3 staff members were impacted.</p> <p>The colder weather is impacting the students during lunch.</p> <p>Teachers are working on enforcing mass wearing.</p> <p>Extracurricular activities: some are online, only a few extracurricular activities are going on like the broadcast team social justice (Elves of Edmonton) but they are happening virtually.</p> <p>He mentioned that need to purchase chromebooks. Also, the awards will be handed out in the next couple of weeks.</p> <p>Graduation 2021: ideas are being discussed for this event, such as car rally, streaming the event, etc. NO banquet will be done.</p> <p>Fall 2021: recruitment has started for grade 9 students to come to MMM. Virtual event for recruitment is happening soon.</p>	

	<p>Dean also mentioned that he is trying to get more parent engagement by sending surveys. He asked for feedback on how to reach out. Feedback was given to include the questions in the email and not have them click on a link.</p> <p>The number of students online went from 20% to 13%.</p>	
6. New Business	<p>1. By-laws amendment: We looked at the by-laws and they need a lot of changes. This will be done in the next few weeks. We need to find out if we can re-write all the by-laws or amend them.</p> <p>The bylaws for the association have not been located. One document that was found states that the AGM needs to be done at the beginning of the school year and that there needs to be an announcement made at least 21 days before the meeting date.</p>	<i>Emma to send current bylaws to meeting attendees</i>
7. Fundraising	<p>Two fundraising initiatives have been investigated. Fundscrip is a more complicated option and will take away a lot of the earning via fees.</p> <p>The other option is flipgive which is very easy to do and will allow people to purchase things via the school link when purchasing their normal things.</p> <p>The group decided to go with Filpgive.</p> <p>For sending the communication to parents, we need to specify what the money is going to be used for.</p> <p>Dean mentioned that one thing we can do is improvements to the entrance of the school by installing benches.</p> <p>The message will be something like: Building a fund to assist the school in improving the entrance: benches, picnic tables to enhance outdoor gathering and areas for students to socialize particularly in this covid time where outdoor time is encouraged.</p>	<i>Audric to draft a communication about Flipgive and what it will be used for.</i>
Meeting dates	<p>Next year's meeting dates were discussed. We agreed that the second Wednesday every two months will be acceptable. All meetings to be held at 7 pm.</p> <p>Next meeting will be Wednesday January 13.</p> <p>Potential dates for meetings:</p> <ul style="list-style-type: none"> - March 10 - May 12 	<i>Emma to send dates to Dean for March and May to make sure they do not coincide with other school dates.</i>
	The meeting was adjourned at 8:48 pm.	