

Our Lady of Victories Catholic Elementary School, Edmonton
Parent Advisory Council & Association
ANNUAL GENERAL MEETING
Minutes

17:30, Thursday, October 1, 2020

Microsoft Teams Online Meeting

1. Call to order 17:35

Attendance

Staff: Laurie McGee

Parents: Farrah Dziwenka, Anastassia Hawksworth, Joanna Quigg, Amy Machnik

2. Election of Executive

- Chair Jennifer Krezlewicz
- Vice Chair Joanna Quigg
- Treasurer Farrah Dziwenka
- Secretary Amy Machnik
- Fundraiser Anastassia Hawksworth
- Casino and Classroom Rep Positions unfilled.

Action: Laurie will send a Swift message to all parents a week prior to our November 3 meeting asking for volunteers.

VOLUNTEERS NEEDED:

Casino Director

Apply for Casino License and confirm dates with AGLC. Hire Casino Advisors. Schedule Casino Volunteers. It is expected that we will be awarded a Casino this school year. This position includes past casino director's notes and assistance.

Classroom Representatives

Each classroom should have at least one parent representative at each Parent Advisory Council Meeting. It does not have to be the same parent every time. This parent's role is to report on what is happening in the classroom.

Auditor

Two members of our school community must audit the Treasurer's Reports in June or early July. Please let the Administration know if you are able to help.

3. List of Directors and Officers

Action: Anastassia will email Amy her current mailing address and **Amy** will send the list to AGLC

4. Next meetings:

- Tuesday, November 3

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- Tuesday, January 12, 2021
 - Tuesday, March 2, 2021
 - Tuesday, May 4, 2021
 - We can add another meeting or two if required.
5. Administration Report (Laurie)
- 119 students (24 online and 15 new to our school)
 - Great response to Online videos for Meet the Teacher
 - Re-entry protocols and closed campus is going well. Parents have responded positively to daily health checklist and are following guidelines.
 - ECSD has provided a substitute teacher for the school. Lisa Bourque and Christie Santin have picked up the time.
 - All teachers have Google Classrooms up and running.
 - October 7 student photos. Online students will have to go to Lifetouch to participate.
 - Yearbooks are still available for \$15. Call Allison in the office to coordinate. Pay through PowerSchool.
 - Division has added a Social and Emotional Learning (SEL) Consultant to spend time with students and classrooms in each school.
 - Online Thanksgiving Celebration on October 9. Parents and online students are invited to attend. Allison will add guests so contact her in the office.
 - School Growth Plan should be send out in mid-October.
 - Lockers have been assigned to students in the hallway.
 - September 30 was Orange Shirt Day with many students participating in a variety of activities.
 - Lunches are reversed so students go outside to play before coming in to eat in classrooms.
 - Cohorts are Lower and Upper Elementary (different wings) with only three teachers going back and forth.
6. New Business
- Pat needs some cheques signed so we'll discuss and motion next meeting.
 - Fundraising – how much do we need to do, if any? Gift Cards or Christmas Cards. Tabled until we see Treasurer's Report and Principal's Wish List next meeting.
7. Adjourned 18:04
Next meeting 18:30, Tuesday, November 3, 2020