



**MEETING NOTES**

**Attendees: Parents**  
 Kim Lougheed-Kain  
 Margot Johnson  
 Stephanie Kettle  
 Agnes Battrick

Maria Borges  
 Shiloh

**Attendees: Staff**  
 Lori Lundeen

Agenda Item	Discussion	Action
<p><b>1. Call to order</b></p>	<p>Time: 7:05 pm</p>	
<p><b>2. Treasurer’s Report</b></p>	<p>Update on Societal Annual Return and Audit</p> <ul style="list-style-type: none"> <li>- Emailed report out – see attached</li> <li>- General account -</li> <li>- Some accrued liabilities in general account – document cameras from last year – Lori/Tracee to double check and submit receipts, Fun day pizza lunch – we paid a portion of that, but not the pizza</li> <li>- Green thumb mulch</li> <li>- Staff farewell</li> <li>- Casino Account</li> <li>- Accrued liability: library books, \$500 for gr 4 bibles, fun day supplies? No invoices</li> <li>- Raffle Account – should spend this money as we are paying \$1.95/month in bank fees to have this account. Similar rules to casino funds.</li> </ul>	<p><b>** LORI/TRACEE - WISH LIST OF SCHOOL ITEMS TO NEXT MEETING</b></p>

**St Martha School Council  
Committee Meeting Minutes**

	<ul style="list-style-type: none"> <li>- Financial Statements – Margot to send copies to Agnesz, Shiloh and Maria</li> <li>- Sent in the annual return – on Friday with that financial statement, to corporate registries to be filed.</li> <li>- Last heard from AGLC – financial reports –accepted, all good.</li> <li>- Casino money to be spent by May 2023</li> </ul>	<p><b>** SEND FINANCIAL STATEMENTS TO NEW MEMBERS</b></p>
<p><b>3. Casino Update</b></p>	<p>No updates</p> <p>Casinos still behind – every time things shut down, pushed farther behind – will call AGLC and ask if there’s more of an update – last time talked – could be 2 or three years; will try to get more of an answer</p> <p>Q - can we ask for an extension if don’t get a new casino – May 2023 – can look into but we did already get one extension</p>	
<p><b>4. New Business</b></p>	<p>Look into fundraisers – we want to consider Fall and Spring Fundraisers – with approx. \$22,000 in general account – we need to consider that we traditionally cover \$15/student for consumables</p> <ul style="list-style-type: none"> <li>- Want to do things that are easy to do – every little bit helps</li> </ul> <p>Ideas</p> <ul style="list-style-type: none"> <li>- gift cards - Maria</li> <li>- Vegetables – Agniesz</li> <li>- Flowers/Vessi Seeds – Stephanie</li> <li>- Art Cards - Kim</li> </ul>	<p><b>**EVERYONE REVIEW FUNDRAISER IDEAS AND EMAIL AROUND. MAY NEED TO DECIDE ON SOMETHING BEFORE NEXT MEETING (NOV 22.)</b></p>
<p><b>5. Motions</b></p>		

	<ol style="list-style-type: none"> <li>1. Motion to accept the financial statements for the previous year (for 2020) <ul style="list-style-type: none"> <li>- Motion made by: Stephanie making moting</li> <li>- Seconded by: kim LK</li> </ul> </li>   <li>2. To formalize the motion made via email on June 23, 2021, for farewell gifts for departing teachers, including gift cards and greeting cards, to not exceed \$120. <ul style="list-style-type: none"> <li>- Made: Margot Johnson</li> <li>- Seconded: Kim LK</li> </ul> </li>   <li>3. To formalize the motion made via email on Aug 23, 2021 by Margot to purchase mulch for Green Thumb Clean Up Day, not to exceed \$100.00 out of the general account <ul style="list-style-type: none"> <li>- Made: Margot Johnson</li> <li>- Seconded: Stephanie Kettle</li> </ul> </li> </ol> <p>For November meeting – will need to make motions for field trips and \$15/student consumables</p>	
<p><b>6. Adjournment</b></p>	<p>Time: 7:23 pm</p> <p>Next meeting November 22, 2021 via Teams</p>	