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## St. Stanislaus Parent Handbook

2022 - 2023

### When is the Open House for St. Stanislaus?

Our Virtual Open House will be on Wednesday, February 2<sup>nd</sup> @ 6:30 p.m. Links to the online event will be posted closer to the day on our school website and Facebook.

### Where can I find current COVID protocols that are implemented at St. Stanislaus?

Please review our School Re-entry Plan found on our school website. This Re-entry Plan includes information regarding cohort groups, safety, wellbeing, and measures the school has in place for the pandemic.

### Can I visit or tour the school?

Due to COVID-19 restrictions, unfortunately we are unable to offer in-person tours currently. A virtual tour will be included in our live Open House.

### [Registration/Transportation Questions](#)

#### What do I need before beginning the registration process?

You will need your child's **birth certificate, baptismal certificate and proof of residence**. All documents must be uploaded via the Registration link. Registration for K-6 begins January 11<sup>th</sup>. [Click here for more information about how to register!](#)

**Kindergarten parents-** For the 2022-2023 school year, the child must be five years before **December 31<sup>st</sup>, 2022**.

#### Will I receive a confirmation that my child has been accepted?

When you register on-line you receive a notice from ECSD that your registration has been processed but the confirmation of acceptance will come from the school. You will receive a confirmation email from the school when you have been officially accepted. All relevant documents must be submitted before a student will be accepted. Students in Kindergarten will receive a mailed package with additional

information some time before the end of this school year. If you are already a student at St. Stanislaus, your child is automatically assigned to the next grade.

**Kindergarten parents:** An email will be sent to confirm that your application has been received. A package will be sent out in the mail from the school by the end of May. In this package it will have the details regarding staggered entry, first day of classes and whether your child is in AM or PM kindergarten.

### **How do I set up bussing for my child?**

Once you have been accepted to St. Stanislaus, if you require transportation for your child, you will have to complete and return the bussing form that is found on the Division website. These forms should be sent electronically to Lynne Wachowicz at: [Lynne.Wachowicz@ecsd.net](mailto:Lynne.Wachowicz@ecsd.net) only after you have been accepted to the school. There is noon hour bussing for kindergarten students.

[Click here to access the Kindergarten Transportation Form](#)

### *French Immersion Program*

#### **Nobody in my family speaks French, is French Immersion still a good option for my child?**

YES! The French Immersion program is specifically designed for non-native speakers, while enriching and complementing a child's first language. The program was built on the foundation of giving English speaking students the opportunity to become bilingual. [To read more about the Edmonton Catholic Schools French Immersion Program, please click here.](#)

#### **How about the English Aspect of my child's education?**

Children receive French instruction only from K-2. Mid way through the year in Grade 2 we begin in English. 90% of the day in elementary school is done in French; only English Language Arts and Religion are taught in English.

Students that learn a second language do so with ease as roughly half of all the English words have a French or Latin root. In fact, students that learn a second language benefit and transfer this language development.

What are the benefits of learning a second language?

There are many benefits of learning a second language which include

### [General School Information](#)

#### **What does my child need to bring for the first day of school (Grade K-6)?**

Students will need a pair of indoor shoes, a backpack, a water bottle, and a lunch. Label all these items with your child's name. Please ensure your child is always dressed for the weather. Parents will **NOT** be able to drop off these items once the school day has started. For grades 4-6, it is strongly recommended that students bring or purchase an electronic device for educational purposes. The most ideal device is a Chromebook. Headphones are also highly recommended. Please see attached link for the school supplies per grade level. (Please note these lists are updated for the next school year in June.)

[Kindergarten](#)

[Grade 1 Supply List](#)

[Grade 2 Supply List](#)

[Grade 3 Supply List](#)

[Grade 4 Supply List](#)

[Grade 5 Supply List](#)

[Grade 6 Supply List](#)

### **How will I find out who my child's classroom teacher is?**

Students and families now can expect an automated email the business day before classes start to let students know the class they are in; their homeroom teachers' name and a school map to indicate which doors to use. Elementary students enter the school as follows:

*Kindergarten:* Meet their teachers at the front door.

*Grade 1-6:* Meet their teachers on the first day of school in the back field. The teacher walk their students into the school them up for success with the routines and expectations of the school.

### **What time am I able to bring my child to school?**

Children are supervised in the backfield beginning at 8:15 a.m. Students enter the building at the first bell.

Teachers will inform students what cohort they are in before the start of school. There is **NO** supervision at the playground before or after school hours.

### **What if my child requires medication?**

A Medical Alert form will go home with all students at the beginning of the school year. If you indicate that your child takes medication, a form will be sent home with your child. If it is a prescribed medication, the form will need to be signed by a parent **AND** a doctor. If it is not a prescribed medication, only a parent will need to sign the form. This authorizes the medication to be taken at school. Parents will not be allowed to come to the school to administer medication at any given time during school hours. This form must be filled out and signed every year.

### **What is PowerSchool?**

PowerSchool is the parent portal site where parents can pay school fees, access their child's gradebook, eReport Cards, class schedules, bus schedules, attendance etc. If you are new to ECSD, the office will provide a code and password that links to your child. You must go on and create an account using the provided information. A cheat sheet with instructions will be sent home with the code and password. If you are an ECSD student who is transferring from another school within our division, your username and password carry over to St. Stanislaus. You can phone the school office if you need assistance logging into your account.

### **Where can I find the school fees and when are they due?**

Fees are posted on-line via PowerSchool at the end of September. Parents must log into PowerSchool to pay school, bus fees, field trips costs etc. Below is a link to the PowerSchool Parent Portal. [Click here to access the Powerschool Parent Portal.](#)

### **Where can I find transportation fees and when are the payments?**

Payments will only be accepted online through PowerSchool. Parents have a choice to do monthly payments, due at the first of the month or a one-time annual payment for the school year only available in September.

### **How do I gain access to my child's Google Classroom?**

Google Classroom is a forum for teachers to share information, assignments, post learning material and is an overall tool to communicate with students and parents. The teacher will provide a username and passcode at the beginning of the school year for the student to sign on and to view assignments and tasks.

### **Is there recommended before and after school care for students attending St. Stanislaus?**

Below is a list of recommended childcare programs around the Greenfield area. Please see the attached links.

[Edmonton Region Childcare Association](#)

[ABC Child Development Centre](#)

### **[School Conduct Policy and Expectations](#)**

#### **What are the expectations for student behavior at St. Stanislaus?**

Please refer and review with your child the Student Code of Conduct at the beginning of the school year. The Student Code of Conduct will be sent home in September to be reviewed and signed by both the student and their parents. It can also be found here. [Click here to access the St. Stanislaus Student Code of Conduct.](#)

#### **What is considered appropriate dress code and footwear?**

Students are expected to maintain a responsible, appropriate, and modest standard of dress throughout the school year. Student clothing must be conducive to the learning and activities that students partake in throughout the day. Student hats and hoods are not to be worn in the building. The final determination about appropriateness of dress lies with the staff of the school.

Suitable footwear needs to be worn relative to weather conditions. A pair of shoes needs to be worn indoors that are conducive to physical education activities in the school gymnasium.

#### **What are the lunch procedures at the school?**

All students eat their lunches in their classrooms. Parents are not allowed to drop off lunches so please send your child with a lunch. Microwaves are not available for student use currently in all grades. The school is a closed campus, so students do not leave the school at lunch time.

## How will I find out about important school events, updates, and developments throughout the school year?

St. Stanislaus sends weekly virtual newsletters to keep our families up to date. To transfer immediate information, St. Stanislaus will send a SWIFT to parents via text or email. This is an immediate form of communication that goes to the parents. The school website also has important information and your child's Google Classroom has grade-specific information. St. Stanislaus also has a Facebook account that shares what is happening in our school.

## Where do I drop off and pick up my child and what are my options for parking?

Please note there is no parking or drop off at the front of the school or in the staff parking lot. Please see the information provided below:

**North school parking lot:** The North school parking lot located between St. Stanislaus and Enjoy Life Church is to be used for St. Stanislaus staff parking only. All stalls in the staff parking lot have been assigned to our staff members; therefore, we thank you for not parking there. In addition, the staff parking lot is not to be used for dropping off or picking up students. Do not at any time enter the staff parking lot to drop off or pick-up students. This poses a significant risk to the safety of our school staff as well as the staff, parents and children who have childcare arrangements at Enjoy Church.

**Bus Zone:** A bus zone is located directly in front of the school. No parking is permitted at any time. This area can be used to drop off students outside of pick-up and drop-off times but not to park.

**Student Drop-Off Loading Zones:** For the safety of our students, please use the designated student drop-off loading zone, located East of the school on 112A Street. Once dropped off, students can safely access the building via the school field.

## [Kindergarten Frequently Asked Questions](#)

### What are the times for your kindergarten program?

The morning program is from 8:30 to 11:32 a.m. Monday, Tuesday, Wednesday, and Friday.

The afternoon program is from 12:18 to 3:20 p.m. Monday, Tuesday, Wednesday, and Friday.

There are no Kindergarten classes on Thursdays.

### What will my child be doing/learning in kindergarten?

Kindergarten programming supports students in building important skills and behaviours in an inclusive, play-based environment while learning the French language.

- Develop speech, language and motor skills
- Learn to share, co-operate, be responsible, problem-solve, self-express and make decisions
- Participate in group and individual classroom activities
- Develop positive attitudes toward learning
- Develop independence, a sense of confidence and self-esteem

Kindergarten programming is based on curriculum determined by Alberta Education. Students enrolled in French Immersion Kindergarten follow the same curriculum as English Kindergarten students. Click on the links below to view the 8 domains in the Alberta Kindergarten curriculum.

[Kindergarten At-A-Glance](#)

[French Immersion Kindergarten At-A-Glance](#)

### **Is my child ready for kindergarten?**

Your child must be 5 years old by December 31, 2021.

- **Emotional & Social Readiness** risk-taker, interacts with others, willing to accept change and new challenges, some problem-solving skills
- **Level of Independence** toileting on their own, can dress and undress themselves, pack and carry their own backpack, follow two or three steps to completing a task independently
- **Basic Skills** can communicate with peers and adults, has used pencils, scissors, and other basic tools, awareness of numbers and letters
- **General interest in learning** looks at books, asks questions

Please refer to the document provided by My Health Alberta; Healthy Parents, Healthy Children

[5 Year Olds: Learning and Growing Together](#)

Please refer to the following document to help prepare your child for school.

[Transitioning into Kindergarten](#)

### **How will I know if my child is succeeding in kindergarten?**

Throughout the year, your child's teacher will use observation, assessments, checklists and portfolios to determine achievement of the Kindergarten outcomes. There are two reporting periods (January and June) where you will receive an eReportCard as well as two Demonstrations of Learning (November and March) where you will be able to experience some of the learning centers your child practices daily.

### **What is staggered entry?**

Staggered entry takes place during the first week of school and allows for :

- A special time at the beginning of the school year designed to make the transition from home to school easier
- Is organized so your child will come to school with only part of their class
- Allows your child to interact with peers in a smaller group before they must interact with a larger, more formal group
- Is designed to allow children to begin to learn routines

### **How can I participate in my child's education?**

- Engage you child in a print rich environment, read together daily and ask questions

- Create a space for your child to draw, colour, glue, cut, use playdough, etc.
- Encourage responsibility and independence
- Join the School Parent Committee, SC and/or SWPFI
- Volunteer in and outside of the classroom such as fieldtrips, school activities, special events, etc.