

## Corporate Secretary Andrea Klotz

Expense Report 2013-2014				
Description	Quarter 1	Quarter 2	Quarter 3	Quarter 4
	Sept - Nov	Dec - Feb	Mar - May	Jun - Aug
<b>District and Board Business Meetings</b>				
ASBA Business Meeting, Edmonton, AB	104.63	-	-	-
ASBA Fall General Business Meeting, Edmonton, AB (Cab/Taxi fare)	16.60	-	-	-
Administration Luncheon, Edmonton, AB	-	63.96	-	-
ACSTA Business Meeting, Edmonton, AB (Parking)	-	12.50	-	-
ASBA Business Luncheon, Edmonton, AB	-	98.72	-	-
ACSTA & ASBA Business Meeting, Edmonton, AB (Parking)	-	-	41.00	-
ELEVATE Meeting, Edmonton, AB (Parking)	-	-	20.25	-
ASBOA Presentation, Calgary, AB (net of \$366.00 recovery)	-	-	19.54	-
ACSTA Business Luncheon, Edmonton, AB	-	-	-	37.80
ASBA Spring General Meeting, Red Deer, AB - Registration	-	-	-	656.25
ASBA Spring General Meeting, Red Deer, AB	-	-	-	379.03
Administration Luncheon, Edmonton, AB	-	-	-	25.94
<b>District Working Sessions</b>				
Nothing to report to date	-	-	-	-
<b>Public Collaborations and Celebrations Expenses</b>				
Nothing to report to date	-	-	-	-
<b>Professional Development</b>				
Association of School Business Officials of Alberta Membership	808.50	-	-	-
Canadian Society of Corporate Secretaries Membership	519.75	-	-	-
Corporate Secretary Conference, Banff, AB - Registration	-	-	-	1,391.25
Corporate Secretary Conference, Banff, AB	-	-	-	955.79
<b>Total</b>	<b>1,449.48</b>	<b>175.18</b>	<b>80.79</b>	<b>3,446.06</b>

**Total of all quarters**

**\$ 5,151.51**

*Note: The above amounts may include GST where applicable*

Legend of most commonly used acronyms
ACSTA - Alberta Catholic School Trustees' Association
AISI - Alberta Initiative for School Improvement
ASBA - Alberta School Boards Association
ASCA - Alberta School Councils Association
AGM - Annual General Meeting
ATA - Alberta Teachers' Association
CCSTA - Canadian Catholic School Trustees' Association
COSC - Community of School Councils
CSBA - Canadian School Boards Association
NSBA - National School Boards Association