

Administrative Procedure 431

ROLE OF THE ASSISTANT PRINCIPAL

In addition to carrying out those duties prescribed under section 197 of the Education Act, an Assistant Principal in the Division must demonstrate, through daily actions, that he/she works in a collegial manner and exemplifies the qualities that are necessary to fulfill the expectations of Alberta Education's Leadership Quality Standard as well as Edmonton Catholic Schools' Embodying Catholic Leadership competency.

Procedures

- 1. Leadership Quality Standard: Embodying Catholic Leadership**
A Catholic Leader embodies Gospel values and teachings of the Catholic faith, enhances and supports Catholic education permeated in all aspects of leadership and acts in service to the Catholic community.
- 2. Leadership Quality Standard: Fostering Effective Relationships**
A leader builds positive working relationships with members of the school community and local community.
- 3. Leadership Quality Standard: Modeling Commitment to Professional Learning**
A leader engages in career-long professional learning and ongoing critical reflection to identify opportunities for improving leadership, teaching, and learning.
- 4. Leadership Quality Standard: Embodying Visionary Leadership**
A leader collaborates with the school community to create and implement a shared vision for student success, engagement, learning and well-being.
- 5. Leadership Quality Standard: Leading a Learning Community**
A leader nurtures and sustains a culture that supports evidence-informed teaching and learning.
- 6. Leadership Quality Standard: Supporting the Application of Foundational Knowledge about First Nations, Metis and Inuit**
A leader supports the school community in acquiring and applying foundational knowledge about First Nations, Métis and Inuit for the benefit of all students.
- 7. Leadership Quality Standard: Providing Instructional Leadership**
A leader ensures that every student has access to quality teaching and optimum learning experiences.
- 8. Leadership Quality Standard: Developing Leadership Capacity**
A leader provides opportunities for members of the school community to develop leadership capacity and to support others in fulfilling their educational roles.

9. Leadership Quality Standard: Managing School Operations and Resources
A leader effectively directs operations and manages resources.

10. Leadership Quality Standard: Understanding and responding to the Larger Societal Context
A leader understands and appropriately responds to the political, social, economic, legal and cultural contexts impacting schools and the school authority.

Adopted: April 3, 2000

Reviewed/Revised: June 12, 2002, March 15, 2005, June 28, 2013, June 30, 2017, May 21, 2020, February 5, 2021

Reference: Education Act, Sections 197, 202, 203
Principal Quality Practice Guideline
School Leadership Framework