

## Administrative Procedure 430

---

# ROLE OF THE PRINCIPAL

## Background

In addition to carrying out those duties prescribed under section 197 of the Education Act, a Principal in the Division must demonstrate, through daily actions, that he/she works in a collegial manner and exemplifies the qualities that are necessary to fulfill the expectations of Alberta Education's Leadership Quality Standard as well as Edmonton Catholic Schools' Embodying Catholic Leadership competency.

## Procedures

- 1. Leadership Quality Standard: Embodying Catholic Leadership**  
A Catholic Leader embodies Gospel values and teachings of the Catholic faith, enhances and supports Catholic education permeated in all aspects of leadership and acts in service to the Catholic community.
- 2. Leadership Quality Standard: Fostering Effective Relationships**  
A leader builds positive working relationships with members of the school community and local community.
- 3. Leadership Quality Standard: Modeling Commitment to Professional Learning**  
A leader engages in career-long professional learning and ongoing critical reflection to identify opportunities for improving leadership, teaching, and learning.
- 4. Leadership Quality Standard: Embodying Visionary Leadership**  
A leader collaborates with the school community to create and implement a shared vision for student success, engagement, learning and well-being.
- 5. Leadership Quality Standard: Leading a Learning Community**  
A leader nurtures and sustains a culture that supports evidence-informed teaching and learning.
- 6. Leadership Quality Standard: Supporting the Application of Foundational Knowledge about First Nations, Metis and Inuit**  
A leader supports the school community in acquiring and applying foundational knowledge about First Nations, Métis and Inuit for the benefit of all students.
- 7. Leadership Quality Standard: Providing Instructional Leadership**  
A leader ensures that every student has access to quality teaching and optimum learning experiences.

8. **Leadership Quality Standard: Developing Leadership Capacity**  
A leader provides opportunities for members of the school community to develop leadership capacity and to support others in fulfilling their educational roles.
  
9. **Leadership Quality Standard: Managing School Operations and Resources**  
A leader effectively directs operations and manages resources.
  
10. **Leadership Quality Standard: Understanding and responding to the Larger Societal Context**  
A leader understands and appropriately responds to the political, social, economic, legal and cultural contexts impacting schools and the school authority.

Adopted: April 3, 2000  
Reviewed/Revised: March 29, 2001, June 12, 2002, March 15, 2005, June 28, 2013, June 30, 2017, May 21, 2020,  
February 5, 2021

Reference: Education Act, Sections 197, 202, 203  
Ministerial Order 028/2020 – Student Learning  
Principal Quality Practice Guideline  
School Leadership Framework