

Administrative Procedure 459

APPOINTMENTS TO CONSULTANT POSITIONS

Background

Consultants best qualified to enhance the Division's high standards shall be selected in a fair and equitable manner.

Procedures

1. The standard term for consultants will normally be 3 years with the first year being a trial period.
 - 1.1 Notwithstanding the above, and based on Division need, a consultant position could be advertised as a 1, 2 or 3 year position.
 - 1.2 Any teacher with the minimum qualifications for a consultant position may apply.
 - 1.3 If a consultant position is advertised and filled after the beginning of the school year, the term will be scheduled to end June 30 of the last year of the term.
2. Division need will determine the length of time a consultant position will exist.
 - 2.1 A consultant position may be eliminated at any time if the position becomes vacant.
 - 2.2 A consultant position may be eliminated during the spring staffing cycle to take effect the beginning of the new school year whether or not it is in the final year of the consultant's term.
3. Consultant positions may be filled on a temporary basis to accommodate a leave or secondment. The consultant position will be held for one year (or the closest natural break after the one year period.) At that time, if the incumbent does not return, the position is considered vacant.
4. Changes to the terms and conditions of an appointment may only occur with the approval of the Chief Superintendent.

Adopted: May 29, 2003
Reviewed/Revised: June 19, 2006, February 6, 2012, June 30, 2017, February 5, 2021

Reference: Education Act, Sections 51, 52, 53, 198, 199, 204, 222, 225
Alberta Human Rights Act
Employment Standards Code